

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Budget Workshop
October 17, 2023

At 6:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner and Coleen Reamer. Robert L. Gordon joined via phone left meeting at 6:15 PM. Ryan Picarelli excused.

Staff Present: Secretary/Treasurer Nina Garretson and Roadmaster Ray Herr.

Public Present: Andrea Grabenstein, *The Emmittsburg News Journal* joined meeting at 6:40 PM.

Executive Session: The Board went into Executive Session regarding personnel matters at 6:05 PM and returned at 6:25 PM.

Approval of the Agenda: By Board consensus.

Public Comment: None.

Discussion: Secretary Garretson provided drafts 2024 Budgets of General Fund, State Liquid Fuels and Capital Reserve. Discussion of needed bid packets for pole building and fuel station canopy, which must be prevailing wage. Will ask Township Engineer Erik Vranich to prepare. Roadmaster Herr has contacted contractor about reviewing and providing bid.

Further discussion of Capital Improvement Plan. The equipment storage \$150,000.00 and fuel station canopy estimate \$100,000.00. Chairman Deardorff and Supervisor Reamer to meet with Township Engineer at tomorrow's small group committee to discuss.

Discussion of the budget income anticipated for General Fund. Stopped at line item 363.

Supervisor Reamer suggested that the Board consider adding to the Pension plan as has been done in the past to bolster for current employees.

Chairman Deardorff said the next budget workshop should start at 5:30 PM to help facilitate to complete draft 2024 budgets.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA, unless noted otherwise. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door and website.

- Board of Supervisors Meeting – October 17, 2023
- Planning Commission - October 24, 2023
- Zoning Hearing Board – October 30, 2024

Adjournment: Vice-Chairman Woerner motioned to adjourn at 6:58 PM. Seconded by Supervisor Reamer. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman