

**Hamiltonban Township Board of Supervisors and
Municipal Sewer Authority**
23 Carrolls Tract Road, Fairfield, PA 17320
Special Meeting Minutes
March 20, 2014

Supervisors Present: Chairman Robert L. Gordon, Douglas Woerner, J. Edward Deardorff and LuAnn Dille. Vice-chairman Coleen N. Reamer was absent from the meeting.

Municipal Authority Members Present: Chairman Laura Morgan, Jay McDannell, Vickie Gourley, Estelle Arenz, and Donna Walker.

Public: Sandra Morgan of URS Corporation.

At 7:03 PM Chairman Gordon called the special meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes, that this special meeting was properly advertised in the *Gettysburg Times*, and that even though a Supervisor is absent the Board still has a quorum.

The purpose of the special meeting was to discuss and award the procurement bid for the materials needed for the pumping station project at the Orrtanna Treatment Plant. Ms. Morgan explained that the bid for the materials is being done separately from the construction due to time constraints with regard to the H2O Grant which expires June 30, 2014. URS put together the bid package which was for two concrete vaults, four pumps and all the mechanical components. The bid was advertised in the *Gettysburg Times*, and the bids were opened at the URS office on March 18, 2014. Two bids were received: Riordan Materials Corporation bid of \$512,108 and Fab-Crete, Inc. bid of \$501,401. Ms. Morgan ensured the Board and Authority that Fab-Crete, Inc. was a qualified bidder. The Board and Authority discussed the bid and the project, as well as, the roll URS is playing. URS was hired by Pennsylvania American Water to do the engineering for the project.

Municipal Authority Member Donna Walker motioned to award the bid to Fab-Crete, Inc. in the amount of \$501,401, to sign the Notice of Award, to sign the Notice to Proceed which establishes the Contract time as March 27, 2014, and to authorize Municipal Authority Chairman Laura Morgan to sign the Contractual Agreement with Fab-Crete, Inc. when it comes back with the understanding that the Agreement is technically reviewed by the appropriate parties. Municipal Authority Member Jay McDannell seconded. The motion carried unanimously. Laura Morgan, Chairman of the Municipal Authority executed the Notice of Award and the Notice to Proceed.

As Manager of the Orrtanna Treatment Plant, the Township Supervisors, concurred. Supervisor J. Edward Deardorff motioned to concur with the actions of the Municipal Authority. Supervisor Douglas Woerner seconded. The motion carried unanimously.

Adjournment: At 7:50 PM, the Board of Supervisors and Municipal Authority unanimously approved to adjourn the meeting.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman