

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320

Board of Supervisors Regular Meeting
March 5, 2024 AGENDA

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

1. **Call to Order.**

Announcements: An Executive session was held at 6:30 pm on March 5, 2024.

2. **Agenda Approval.**

3. **Public Comment. (Agenda items only)** Citizens may individually address the Board of Supervisors for a maximum of five minutes during this thirty-minute period. Prior to addressing the Supervisors, please state your name, address, and, if applicable, the organization that you represent. Please refer to Resolution 2018-08: Hamiltonban Township Public Comment Policy.

4. **Approval of Minutes: February 20, 2024**

5. **Solicitor's Report:**

a. Kalathas Driveway - Letter dated February 8, 2024 by Solicitor Battersby and Letter dated February 8, 2024 by Keller Engineers.

b. Sportsman's Association - SEO Report received.

6. **Old/New Business.**

a. 184 Keller Engineer's report Tunnel Lane (Private or Township issue?)

7. **Roadmaster's Report.**

a. Advertise 2006 Peterbilt on MuniBid with a 60,000 minimum bid.

b. Fueling station estimate from L&H Mechanical.

8. **Secretary's Report/Treasurer's Report.** Secretary/Treasurer report was received by the Board in their Board packets prior to the meeting.

a. ACO PD requested a meeting from each township in regards to boundary of Strayer property. Need 2 people to attend.

b. State Liquid Fuel turnback of \$20,560.00 due 3/1/2024 & Payment for Liquid Fuel of \$125,421.80 is due 3/1/2024

c. Request to set up online bank statements.

d. Previous approval of \$75,000 transfer was not needed.

e. Additional computer costs:

- Fuels Station VPN- \$400.00 for 2
- 3 Email accounts for .gov estimate \$25.00 per month
- Mini Server, Ethernet adapter, access point signal booster with guest network \$1,000
- External hard drive (2) & Modem switch \$250.00
- Remote Virus Health monitoring monthly \$90.00

Total expense for computer costs \$1,689 with a monthly expense of \$115.00 Previously approved cost for computer work was \$1100 which was completed.

g. Office purchases seeking approval: Dymo label Maker \$160.19

9. Planning Commission Items:

- Approval of a waiver of SALDO 320-30.S(2)(b) to relieve the applicant from having to execute a maintenance agreement for the private lane. This waiver was approved because this ordinance requirement is no longer in the current ordinance.
- Conditional approval of the Todd and Laurie Weikert Subdivision Plan conditioned on the satisfactory completion of all remaining items within the Keller Engineers letter dated January 26, 2024.

10. **Code Officer:** No Report

11. **Zoning/Building/UCC (PMCA):** None at this time

12. **Parks and Recreation:** Park requests a stone pad at west end for port a pot.

13. **FREMA: No Report**

14. Fire Company Reports

- Request from Ryan Dick for the additional \$12,500.00 to continue their Build.
- Fairfield Fire & EMS Awards Banquet is March 9, 2024 at 5:30 email rsvp to manager@fairfieldfire-ems.org

15. **Adams County Council of Governments and Adams County Association of Township Officials** Reportable at second Meeting.

17. **York Adams Tax Bureau and Adams County Tax Collection Committee Reports** Reportable at Second meeting

18. **PA State Police Report** Reportable at second Meeting

19. **Discussion Items.**

20. **Special Notices.**

21. **Public Comment.**

22. **Township Meeting Dates.** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Board of Supervisors Meeting – March 6, 2024

Parks & Recreation Commission – March 12, 2024

Board of Supervisors Meeting – March 19, 2024

Planning & Zoning Commission – March 26, 2024 (joint)

23. **Adjourn.**

