

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320  
**Board of Supervisors Regular Meeting Minutes**  
April 16, 2024

*Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.*

**Call to Order:** The meeting was called to order by Chairman J. Edward Deardorff at 7:00 PM on April 16, 2024 in the Hamiltonban Township Meeting Room. The Pledge of Allegiance was recited by all.

**Announcements:** None

**Approval of Agenda:** Motion to approve the agenda as stated by Supervisor Woerner. Second by Supervisor Spence. Motion passed unanimously.

**Attendance:** A quorum was achieved with Chairman Deardorff, Vice Chairman Woerner, Supervisor Picarelli, Supervisor Reamer and Supervisor Spence all in attendance.

**Public Comment:** None/No Public in attendance

**Approval of Minutes:** Motion to approve the minutes of April 2, 2024 by Supervisor Woerner, second by Supervisor Picarelli. Motion passed unanimously.

**Also Attending:** Solicitor Battersby.

**Solicitor's Report:**

- Drafted an agreement for a severance package for Nina Garretson and asked if everyone had a chance to review it and seeking approval to send it out. Motion by Supervisor Deardorff, second by Supervisor Woerner. Motion passed unanimously.
- Working on orchard maintenance and removal ordinance and has a rough draft to present at the next meeting. Supervisor Spence said after some research he discovered that the state and county have no assistance to offer on this matter. A discussion was then had in regards to all the aspects of owning an orchard and what has to be done.
- Supervisor Woerner asked the solicitor about food trucks at the Town Center and whether they need a permit to sell at that location. The solicitor said he would have to check into that.
- Supervisor Woerner reported a Sulphur smell out by the Blue Ridge Sportsman Complex. Supervisor Deardorff stated that is an old Sulphur quarry nearby as it smells every year at this time.
- Roadmaster Kerr asked about sending Mr. Kellett a letter in regards to removing a septic tank in the roadway and giving a certain amount of time. It was decided that Secretary Noel will send that letter.

Motion to approve the Solicitor's report and all recommendations made by Supervisor Woerner, Second by Supervisor Deardorff. Motion passed unanimously.

**Old/New Business:**None

## **Roadmaster's Report:**

**Bid openings:** All Bids read aloud as follows:

Bids were opened for **Superpave**. Received New Enterprise Stone & Lime Co. Inc. 25MM FOB \$62.33, delivered \$70.63, 19MM FOB \$64.88, delivered \$73.18, 12.5MM FOB \$76.65, delivered \$84.95, 9.5MM FOB \$76.68, delivered \$84.98, total bid FOB 325,530.00 Delivered \$362,880.00; Fayetteville Contractors 25MM FOB \$69.20, 19MM FOB \$75.80, 12.5MM FOB \$86.40, 9.5MM FOB \$85.85. Total Bid FOB \$367,455.00.

Motion to accept the FOB price from New Enterprise made by Supervisor Deardorff, Second by Supervisor Woerner. Motion passed unanimously.

Bids were opened for **Aggregates**. Received Hei-way LLC only for Cold Patch FOB \$98.50 delivery \$152.00; Specialty Granules LLC total bid FOB \$ 92,100.00; New Enterprise Stone & Lime Inc. total bid FOB \$133,282.50; Vulcan Construction Materials LLC total bid FOB \$196,275.00.

Motion to accept Hei-Way Cold Patch bid if distance isn't too far. Second by Supervisor Picarelli. Motion passed unanimously

Chairman Deardorff motioned to accept and award to Specialty Granules the following items: 2RC FOB \$6.00, Rip Rap R3 FOB 12.50, Rip Rap R4 FOB \$13.00, Rip Rap R5 19.00 FOB AASHTO #1 FOB \$13.00, AASHTO #8 FOB \$16.00 AASHTO #57 \$13.00, 2A FOB \$6.00, AASHTO #3 FOB \$13.00, AASHTO #10 FOB \$10.00, AS#3 FOB \$17.00. Vice-Chairman Woerner seconded. The motion carried unanimously.

Chairman Deardorff motioned to accept and award to New Enterprise Stone & Lime Inc the following items: Rip Rap R6 each FOB \$21.10, Rip Rap R7 and R8 each FOB \$24.40, 3A FOB \$10.40, AASHTO #4 FOB \$16.70, and AASHTO #67 FOB \$16.25. Second by Supervisor Woerner. The motion passed unanimously.

Bids were opened for **Road Oil**. Received Russell Standard 3.97 / gallon CRS-2 (E3)

Motion was made by Supervisor Reamer to accept the bid from Russell Standard, Second by Supervisor Woerner. Motion passed unanimously.

Bids were opened for **Line Painting**. Received Alpha Space Control LLC total bid \$26,544.00; D.E. Gemmill Inc total bid \$33,126.04.

Motion to accept Alpha Space Control bid with agreement of completion date & fine per day made by Supervisor Spence. Second by Supervisor Reamer. Motion passed unanimously.

Bid were opened for **Heating Oil and Propane**. Mid-Atlantic Cooperative Solution Inc dba/ Aero Energy heating oil \$3.439. propane \$1.839; National Energy Buyers Company Bids were submitted but not in compliance with procedure. Suburban Propane & Suburban Heating Oil Partners heating oil \$3.2765 priced over OPIS daily rate, Propane \$1.5765 priced over BPN Newsletter Selkirk. Tabled until next meeting for Board review as need some clarity from Aero Energy as to if their rate is a fixed rate.

Bids were opened for **Gas and Diesel**. Received Mid-Atlantic Cooperative Solution Inc dba/ Aero Energy bid for Diesel Fuel Only, 3.439 = \$34,390.00 for 10,000 gallons. Motion made by Supervisor Deardorff Second by Supervisor Picarelli. Motion passed unanimously

2006 Peterbilt was put on Municibid and received a few bids but did not meet the reserve. It was suggested by Supervisor Deardorff to list it in the Lancaster Farmer.

Motion to approve the Roadmasters report and all recommendations made by Supervisor Woerner, Second by Supervisor Picarelli. Motion passed unanimously.

**Secretary/Treasurer Report:**

- ❖ Financial Reports supplied to the Board for review.
- ❖ Septic is going well and the files have been reorganized for ease of finding records.
- ❖ Complete reorganization of Township fee collections was discussed
- ❖ Electronic Sign to be discussed at next meeting

Motion to approve the Secretary / Treasurer report made by Supervisor Woerner, Second by Supervisor Spence. Motion passed unanimously.

**Planning Commission Items:**

- ❖ Joint PC & Supervisors Meeting on May 28, 2024.

**Code Officer:** Building Inspection Report from Land and Sea.

**Zoning/Building/UCC (PMCA)** No report available

**Parks and Recreation:** Kite-day was successful with a good turnout.

**Fire Company Reports:**

- Cashtown: 46 total calls with 2 in HBT
- Fairfield: 35 calls
- Fountaindale 37 total calls with 5 in HBT:
- South Mountain: 11 total calls with 0 in HBT

**ACCOG and ACATO:** None

**PA State Police:** For March 2024

PFA-1, Stalking/Harrassment-2, School-2, Welfare-2, MVC-2 Noise-2

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Board of Supervisors Meeting – April 16, 2024

Planning and Zoning Meeting – April 24, 2024 (Wednesday due to Election Due on the 23<sup>rd</sup>)

Board of Supervisors Meeting – May 7, 2024  
Parks and Recreation Commission – May 14, 2024

Motion to adjourn the meeting at 8:46PM by Supervisor Woerner. Second by Supervisor Spence. Motion passed unanimously.

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J. Edward Deardorff / Chairman

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Lynda Noel / Secretary