

**Hamiltonban Township and Fairfield Borough  
Joint Parks and Recreation Commission (JPRC)  
Minutes of Tuesday, September 11, 2018**

**REGULAR MEETING:**

Call to Order by Chairman Terry Scripture at 7:00 PM

**Attending:** Terry Scripture, Chairman; Dean Thomas, Fairfield Member and Vice Chairman; Matt Inskip, Treasurer; Bob Gordon, Hamiltonban Township Board of Supervisors (BOS) Liaison, and Coleen Reamer, Community Grant Volunteer

**Public:** John Strahler, Lori Borden and John Messeder, reporter for the Gettysburg Times

**Approval of Agenda with Additions:** 1<sup>st</sup> motion by Matt Inskip; second by Terry Scripture. Motion approved. Additions to the agenda were: Volleyball, Natural Play Area

**Approval of Minutes from August 14, 2018:** 1<sup>st</sup> motion by Dean Thomas; second by Terry Scripture. Motion approved.

**Treasurer's Report:** Fund Balance as of 8/31/2018 was \$17,168.78. Funds have not been dispersed for the seed & plugs for the meadow and the crawl pipe

**Public Comment**

**Old/New Business:**

- A. **Volleyball:** Lori Borden, Carroll Valley, addressed the Commission about Fairfield school parents interest in creation of volley ball courts. The commission has walked the flat open areas of the park and has agreed to allow a grass volley ball court to be put up. All volley ball equipment and maintenance would have to be done by Lori and other volunteers. Lori stated that Carroll Valley no longer has poles or nets. John Strahler has agreed to donate a net and help Lori put up poles that can be removed from the ground to mow. Lori will provide the poles. Lori and John will work together to get equipment ready. Once they are ready a date will be picked to walk the park with commission members that are present to pick out a suitable grass location.
- B. **Grant updates:** Coleen Reamer has sent out the final packets for the Adams County Community Foundation and Wellspan for the phase 2 donation.
- C. **Workday** held on September 5. Signs installed, stickers added to donated exercise equipment, benches moved to respite area on path and natural play area, mulch moved from natural play area to the playground to cover low spots, weed whipping done around signs, equipment and pavilion.
- D. **Signage:** 2 signs were added to the park during the workday on Sept 5 to pick up after your pet. In spring may want to add signage to supervise children when in the park and signs for the meadow.
- E. **Electric for Park** - Pending on the weather.
- F. **Meadow fence and meadow grass kill:** All fencing is complete. Sprayed a second time. Coleen will be spraying again this fall.
- G. **Music in the Park:** September Music in the Park is cancelled due to rain and rain-date is cancelled due to the impending Hurricane. Terry will call Nina and ask her to update the website and the sign at the township building (DONE 9/12/2018) Letters of thanks will be sent to all of the musicians that participated. John please send Terry the full names and addresses.(Done 9/14/2018) Terry will work with Nina to get this done
- H. **Brochures:** Commission members do not see a need to reorder additional brochures at this time. They have been well received and widely distributed.
- I. **Park donations:** Discuss at next month's meeting.

- J. **Interpretive Panels:** Coleen Reamer has passed the draft panels to Barb at the parks service for review at no cost. The commission will wait to see the edits then add diagrams and photos to the panels before they are sent to be created. Coleen will send John Messeder Barbs full name.
- K. **Park Maintenance:** Coleen Reamer and John Strahler attended the Park Maintenance workshop. Workshop was very helpful and information was brought back to the commission. Coleen already uses a spreadsheet to track park maintenance which she uses each time she comes to the park. PA does not require park inspections
- L. **Commission Vacancies:** Need 2 members. Discussion around adding an additional member from Fairfield. This would require a change to the ordinance. Coleen and Dean will discuss this with the Fairfield council to see if there is interest.
- M. **Gate:** Commission needs a key to the gate between the park and the maintenance shed to aid during work days.

**Meeting was adjourned at 8:25 PM.** 1<sup>st</sup> motion by Matt Inskip; second by Terry Scripture. Motion approved.

*Respectfully Submitted by Terry Scripture, Chairperson*