

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

July 3, 2018

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, LuAnn M. Dille, and Robert Gordon. David B. Martin was excused.

Staff: Solicitor Matthew Battersby, and Secretary/Treasurer Nina Garretson.

Public: John Messeder of the *Gettysburg Times*, Coleen Reamer, Cliff Frost, Sherry Frost, John Brunner, Susan DeVeer, and Pam Wiehagen. George Harbaugh and Maurice Brown were present but did not sign in.

Approval of the Agenda: Board approved.

Public Comment: George Harbaugh, 103 Iron Springs Road reported that he dug open the septic at 2365 Mt. Hope Road for pumping and inspection. He stated the concrete top broke and fell in and the system needs a new tank. Supervisor Gordon had asked him to fill the hole back in, but he stated the home owner had someone else do work on the system. Owner, Lawrence Sprankle did not attend the meeting. Supervisor Dille motioned to have the Sewer Enforcement Officer investigate the property and notify the owner that the property cannot be occupied until repairs made. Vice-Chairman Woerner seconded. The motion carried.

Susan DeVeer, 700 Iron Springs Rd addressed the Board to ask about why the Township is not promoting the Specialty Granules Hearing on July 23, 2018 to expand their mining operations. It was explained that the Department of Environmental Protection is charged with this, but the Township will include on our information when a formal notification is received by the Township.

Approval of the Minutes: Supervisor Dille motioned to approve the minutes of the June 5, 2018 Board of Supervisors Meeting; and the June 28, 2018 Board of Supervisors Workshop Meeting. Vice-Chairman Woerner seconded. The motion carried.

Solicitors Report: Solicitor Battersby reported that he attended hearing for 25 Mountain Lane for junk violation and the judge gave a 60 day extension due to weather. The next and final hearing will be in August. He asked the following be considered by the Supervisors from the Joint Meeting with the Planning Commission on the draft zoning ordinance:

Motion made by Vice-Chairman Woerner to request Rob Thaeler, of the Adams County Office of Planning re-draw maps, and keep as close as possible with the Southwest Comprehensive Plan. Seconded by Supervisor Dille. The motion carried.

Motion made by Vice-Chairman Woerner to request Rob Thaeler, of the Adams County Office of Planning explore building in Flood Zones, to see what other municipalities do, and make recommendations. Seconded by Supervisor Dille. The motion carried.

Vice-Chairman Woerner motioned to accept the Solicitors Report. Supervisor Gordon seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:16 PM.

Road Report: Roadmaster Herr's June report was received by the Board in their Board packets. Road Coordinator Supervisor Chairman Deardorff reported the Road Department worked to stabilize all ditch lines and did base repair work on Mt. Hope Road; in stalled sign for SGI on Old Waynesboro Road, repaired storm drain boxes in Orrtanna; completed repairs to the John Deere tractor; continue mowing and trimmed brush from signs and guide rails; and regular maintenance on all trucks and equipment; Reeds Bridge repairs completed; and seal coating to begin Thursday morning.

Supervisor Dille motioned to have the Township Engineer complete final inspection on Reeds Bridge, and notify Township Solicitor to release bond funds if approved. Seconded by Vice-Chairman Woerner. The motion carried.

Supervisor Dille motioned to approve the Road Report. Seconded by Vice-Chairman Woerner. The motion carried.

Vice-Chairman Woerner motioned to purchase a truck bed from a company in Littlestown for the F350 and to have painted at an estimated cost of \$4,300.00. Supervisor Deardorff seconded. The motion carried.

Supervisor Dille motioned to prepare bid and advertise for 2,000 feet of blacktop in place on Gum Springs Road. Vice-Chairman Woerner seconded. The motion carried.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her formal report prior to the meeting for the Board of Supervisors review along with the June 2018 financial statements for all accounts. Vice-Chairman Woerner motioned to approve all expenditures for the month and accept the Treasurer's Report. Supervisor Dille seconded. The motion carried.

Vice-Chairman Woerner motioned approve a gift of \$500.00 to the David Bower for IT services provided at the Township Office and 4020 Shop. Supervisor Gordon seconded. The motion carried.

Secretary's Report: Secretary/Treasurer Garretson submitted her formal report prior to the meeting. Supervisor Dille motioned to accept the Secretary's Report. Seconded by Vice-Chairman Woerner. The motion carried.

New Business: Supervisor Gordon motioned to approve excusal request for septic pumping submitted 83 Yankee Lane since it is a new system. Seconded by Vice-Chairman Woerner. The motion carried.

Supervisor Deardorff motioned to deny excusal request for septic pumping submitted 320 Moritz Road, and have the Sewer Enforcement Officer (SEO) investigate. Seconded by Supervisor Dille. The motion carried.

Supervisor Dille motioned to table excusal request for septic pumping submitted 145 Swamp Creek Lane until the SEO can investigate and give recommendation. Seconded by Supervisor Gordon. The motion carried.

Supervisor Gordon motioned to approve excusal request for septic pumping submitted 1192 Fairfield Station Rd, and to give a two week extension. Seconded by Vice-Chairman Woerner. The motion carried.

Supervisor Gordon motioned to approve excusal request for septic pumping submitted 5 Tree Farm Lane, and to give a 30 day extension. Seconded by Vice-Chairman Woerner. The motion carried.

Supervisor Gordon motioned to send letters to two property owners of lots of Al Dente Subdivision on Lighting Trail to enter into Road Agreements to maintain their right of way. The Board is also requesting the surveyor mark property lines for the Township. Vice-Chairman Woerner seconded. The motion carried.

Maurice Brown, 364 Mt Hope Road asked why the Township wants to install a safety light at the railroad tunnel on Iron Springs Road. Supervisor/Road Coordinator Deardorff explained it is a safety issue. Vice-Chairman Woerner motioned to proceed with the installation of a safety light on the west side of the railroad tunnel on Iron Springs Road. Supervisor Dille seconded. The motion carried.

Planning Commission Report: Draft Planning Commission minutes for June were distributed to the Board prior to the meeting.

Vice-Chairman Woerner motioned to approve the Home Occupation application for 390 Carrolls Tract Rd, Fairfield, PA for Archie and Sharon Graff for rooming and/or boarding of persons only, as recommended by the Zoning Officer. Supervisor Gordon seconded. The motion carried.

Joint Parks and Recreation Commission Report: Draft Joint Parks and Recreation Commission minutes for June were distributed to the Board prior to the meeting. Supervisor Gordon reported that the rail fencing around the meadow has been completed; the first Music At The Park will be July 8 (rain date July 15); and that the Stage II construction to begin next week. The Township is still awaiting quotes for electric service for the Hamiltonban Community Park pavilion.

EMA Report: Supervisor Dille motioned to finalize agreement to join FREMA at an estimated cost of \$81.00 per year, plus budgeting of \$1.00 per resident (\$2,372), and understands responsibility for all cost of incidents in Hamiltonban Township. Vice-Chairman Woerner seconded. The motion carried.

Fire Company Reports: None

Zoning Officer's Report and Code Enforcement Officer's Report: Zoning Officer submitted a formal report for the month of June prior to the meeting, and included the Code Enforcement Officer's report. Supervisor Dille motioned to accept the Zoning Officer's and Code Officer's reports. Vice-Chairman Woerner seconded. The motion carried.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Gordon reported the topic was Bridge maintenance, and he will bring a report to the July workshop. The next meeting will discuss Community Media.

Supervisor Dille motioned to have Secretary Garretson attend the ACATO event July 25, 2018. Seconded by Supervisor Gordon. The motion carried.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Dille reported at the Meeting of the ACTCC Management Committee met to discuss opposing the bill to change the collection of Earned Income Tax, which the state wants to collect. Both YATB and ACTCC want the collection to remain at the local level. Supervisor Gordon will present to COG to keep this local.

Pennsylvania State Police Report. None.

Special Notices: Supervisor Dille said she is still working on obtaining information on the Cemetery at Jacks Mountain Road and Route 16.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA unless otherwise noted. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission - July 10, 2018.
- Planning Commission - July 24, 2018.
- Board of Supervisors Workshop - July 26, 2018.
- Board of Supervisors Meeting August 7, 2018

Public Comment: none

Adjournment: At 7:53 PM Vice-Chairman Woerner motioned to adjourn the meeting. Supervisor Gordon seconded. The motion carried.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman