

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

June 4, 2013

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Coleen N. Reamer, James E. Grinder, Harry Rood and Douglas Woerner.

Staff Present: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, and Roadmaster John A. Harbaugh, Jr.

Public Present: Tim Dull, Matt Watson, Jim Izer, Larry Fowler, John Davies, LuAnne Dille, Attorney Donald Kornfield, Attorney Henry Heiser, Mrs. Henry Heiser, Robert Sharrah of Sharrah Design Group, Inc., Rebecca Harbaugh, and Earl Harbaugh and Rick Fulton of the *Emmitsburg News Journal*.

Approval of the Agenda: The Board unanimously approved the Agenda.

Public Comment: Mr. Davies of the BB section asked the Board if there had been any more discussion with regard to installing a traffic control devise in the BB section. He was informed that Roadmaster Harbaugh had spoken with PennDot, and requested a Crash Study Analysis be conducted and about the possibility of removing the center yellow line and adding fog lines to the roads.

Attorney Kornfield who represents Henry and Amy Garazo, whose property adjoins the proposed Iron Springs Plaza site, stated that his client intends to appeal the final approval of the Iron Springs Plaza Land Development Plan as the location of the storm water basin which is located on the perimeter of the Garazo's property should be treated as a structure and in turn be subject to screening requirements. A discussion resulted regarding this matter between the Board, Solicitor Battersby, Attorney Heiser and Attorney Kornfield.

Mr. Davies, Attorney Kornfield, Attorney Heiser, Mrs. Heiser and Mr. Sharrah left the meeting at 7:14 PM.

Mr. Fowler asked the Board if he was allowed to put a fence up on his property line. The Township has no regulations regarding the placement of fences.

Approval of the Minutes: Supervisor Grinder motioned to accept the May 7, 2013 Board of Supervisors Meeting Minutes. Supervisor Woerner seconded. The motion carried. Supervisor Reamer abstained as she was not present at that meeting. Vice-chairman Reamer motioned to accept the May 30, 2013 Board of Supervisors Workshop Meeting Minutes. Supervisor Woerner seconded. The motion carried. Supervisor Grinder abstained as he was not present at the workshop.

Solicitor's Report: Solicitor Battersby presented his formal report at the meeting. He mentioned that he received a letter from an individual whose deceased father owns property in the Township and would like to donate two parcels to the Township. Vice-chairman Reamer motioned to decline this request. Supervisor Rood seconded. The motion carried unanimously. Supervisor Woerner motioned to accept the Solicitor's Report. Supervisor Rood seconded. The motion carried unanimously.

New/Old Business: There was a discussion regarding how much of a cash bond the Township should hold from Liberty Worship Center for the remaining site improvements that need to be completed to comply with their Land Development Plan. Supervisor Grinder motioned to hold \$23,737.43 per the Township Engineer's recommendation which includes replacing the trees. Vice-chairman Reamer seconded. The motion carried unanimously. Supervisor Grinder motioned to have all the work completed by November 30, 2013. Supervisor Woerner seconded. The motion carried unanimously.

Supervisor Rood motioned to adopt Ordinance 2013-03 to establish the Construction and Material Specification Manual. Supervisor Woerner seconded. The motion carried unanimously. The Construction Material Specification Manual was developed in conjunction with the Subdivision and Land Development Ordinance.

Chairman Gordon motioned to review and possibly amend the Nuisance Ordinance (2012-03) by adding language with regard to stagnant water to help combat West Nile Virus and tree and vegetation overgrowth. Supervisor Rood seconded. The motion carried unanimously.

Solicitor Battersby left the meeting at 7:46 PM.

There was a discussion regarding what to do with the second reimbursement of the Redevelopment Assistance Capital Program (RACP) funds that were received. It was suggested to either replenish the Capital Reserve Fund or pay down the Construction Loan. Chairman Gordon motioned to transfer \$100,000 of the RACP Funds to the Capital Reserve account. Supervisor Rood seconded. The motion carried. Vice-chairman Reamer voted against the motion.

Rick Fulton left the meeting at 7:52 PM.

Vice-chairman Reamer motioned to classify the Adams County Radio Project as a Public Utility Facility. Supervisor Woerner seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the May Check Detail report. The Board reviewed the May financial statements. Supervisor Woerner motioned to approve all expenditures for the month of May and accept the Treasurer's Report. Supervisor Grinder seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report prior to the meeting. The Board reviewed the report. Secretary/Treasurer Feiler added that she met with Al Timko of the York Adams Tax Bureau (YATB) regarding the collection of delinquent Per Capita taxes. Supervisor Woerner motioned to accept the Secretary's Report. Supervisor Rood seconded. The motion carried unanimously.

Road Report and Sewer Report: Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. Roadmaster Harbaugh added to the Upcoming Work and Projects section of the Road Report that the week of June 17th Newman Road will be closed for surface re-grading. Supervisor Woerner motioned to accept the Road Report. Supervisor Grinder seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. The Board reviewed and discussed the report. Supervisor Woerner motioned to accept the Sewer Report. Supervisor Rood seconded. The motion carried unanimously.

Planning Commission Report: Draft Planning Commission meeting minutes for May were distributed to the Board prior to the meeting. The Commission recommended to the Board to classify the Adams County Radio Project as a Public Utility Facility with exclusive use for Public Safety Communications, Emergency Responders, as well as, Government Agencies.

Recreation and Parks Commission (RPC) Report: No minutes were prepared for the May RPC meeting as there was no quorum.

EMA Report: No report was submitted.

Fire Company Reports: Chairman Gordon went over the May activity report that was submitted by the Cashtown Community Fire Department. Cashtown responded to seventeen calls, none of which were in the Township.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report for the month of May prior to the meeting. The Board reviewed the report and noted that two demolition permits, five building permits, and one zoning permit were issued. Vice-chairman Reamer motioned to accept the Zoning Officer's report. Supervisor Grinder seconded. The motion carried unanimously.

Code Enforcement Officer's Report: No formal report was submitted for the meeting. Mr. Gardiner keeps the Board posted via regular emails.

New/Old Business: Vice-chairman Reamer motioned allow JP Harris Associates, LLC to continue to collect the 2012 delinquent Per Capita Taxes and switch to YATB in 2014. Supervisor Woerner seconded. The motion carried unanimously.

Supervisor Rood motioned to direct YATB to collect the delinquent Per Capita Taxes from the exonerated list. Supervisor Woerner seconded. The motion carried unanimously.

Special Notices: *The following event is sponsored by the Fairfield Sesquicentennial Committee.*
 **Saturday, June 15th - Guided tour of the Battle of Fairfield. Reservations through Stars and Stripes Tours, 1-877-723-1863, \$36 pp.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission - June 12, 2013.
- Planning Commission - June 25, 2013.
- Board of Supervisors Workshop - June 27, 2013.
- Board of Supervisors - July 2, 2013.

Adjournment: At 8:30 PM Vice-chairman Reamer motioned to adjourn the meeting. Supervisor Woerner seconded. The motion carried unanimously.

Deborah K. Feiler
 Secretary/Treasurer

Robert L. Gordon
 Chairman