

Hamiltonban Township Board of Supervisors  
23 Carrolls Tract Road, Fairfield, PA 17320  
Regular Workshop Meeting  
February 28, 2008

**Supervisors Present:** Chairman Robert L. Gordon, Vice-chairman James E. Grinder, Police Coordinator Coleen N. Reamer, Road Master Jay Edward Deardorff, Supervisor James E. Benner

**Staff:** Secretary/Treasurer LuAnn Dille, Zoning Officer Milton Nicks, Doreen Premo, EMA Coordinator Donald Wills, Jr.

**Public:** Richard Fulton from the Gettysburg Times, James Elicker from Thomas, Inc., and Terry Reamer

At 7:30 PM Chairman Gordon called the meeting to order. Additional topics were added to the agenda.

Four air conditioning system bids for 23 Carrolls Tract Road, Fairfield were opened and read. Mr. Elicker answered a question about the different tonnages for air conditioning systems.

The only bid for the stabilization of three areas totaling 9,500 square feet in the Township was received from Fairfield Landscaping. This bid was opened and read.

Zoning Officer Nicks stated that he would be documenting all the signs in the Township. He will record the location of the signs, size, business, and take a digital picture. When the Township adopted zoning ordinances in 1993 many of the signs were grandfathered. Today he was contacted about a business wanting to do door to door soliciting and requested a permit application. To date the Township does not require a permit. Zoning Officer Nicks asked the Supervisors to consider requiring a solicitation permit.

Zoning Officer Nicks stated that the Old Orchard Farm/Greater Ortanna Investment Group Subdivision (GOIG) is required per ordinance to landscape along the streets in the subdivision. He is also concerned about the main road not being completed until a later phase of development. He believes there should be an alternate cartway for emergencies.

Zoning Officer Nicks explained that Camp Eder would like to have the State install a Tourist Oriented Directional Signing Program (TODS) sign along Route 116 like Strawberry Hill. Zoning Officer stated this is an off premise advertising sign which is not allowed in Hamiltonban Township per ordinance. It was also discussed that the State installed a sign for the Stoneybrook Bed and Breakfast. The Supervisors and Zoning Officer Nicks questioned why the State is allowed to install signs that are in violation of Hamiltonban Township's ordinances. The signs were installed along the State right-of-way. Zoning Officer Nicks asked who should research the State sign process and authorization.

The following topics were discussed:

1. Police Coordinator Reamer would like to be appointed to the DCNR South Mountain Preservation Committee
2. Resolutions will need to be adopted for the annual audits for all township accounts.

3. The Public Hearing for the ordinance changes and additions will be April 7, 2008 starting at 7:00 PM at the Fairfield Area School District Middle/High School cafeteria, 4840 Fairfield Road, Fairfield, PA 17320.

At 8:40 PM EMA Coordinator Wills, Police Coordinator Reamer and Mrs. Premo explained the updated Emergency Operation Plan. On March 15, 2008 there will be a table top exercise meeting at Fairfield Village Hall at 108 West Main Street, Fairfield, PA sponsored by FREMA. EMA Coordinator Wills and EMA Deputy Coordinator Schneider will be attending the meeting. The Board of Supervisor's designated their successors on Resolution 09-2008, which should be adopted at the March 4, 2008 Board of Supervisors regular meeting.

4. Barbara Nicks is assisting Secretary/Treasurer Dille with the 2010 Census addresses. It was suggested to pay Mrs. Nicks \$10 per hour.
5. Vice-chairman and CDL Coordinator Grinder has modified the PSATS CDL/Drug Policy for the Township and would like the policy adopted as Resolution 10-2008 at the March 4, 2008 Board meeting. Road Master Deardorff and Supervisor Benner were given a copy of the policy at the meeting.
6. The grading permit was discussed.
7. The increase in fee schedules was discussed and the Board is not ready to adopt a resolution at this time. It was suggested to hold a separate workshop just for increasing fees. It was suggested to include the green house number sign cost with the driveway permit.
8. There are several subdivision routing forms that need to be combined into one.
9. On February 29, 2008 Chairman Gordon will have a meeting with Martin and Martin's Tim Cormany to discuss the RFP for the new facility.
10. The Adams County Association of Township Officials will hold their semi-annual meeting on April 30, 2008. At this meeting the new constitution and by-laws will be discussed.
11. It was suggested to adopt a resolution for interim bills.
12. Mr. Cormany will be corresponding with JDH /Fairfield Shopping Center at Route 116 and Iron Springs Road, Fairfield requesting that the traffic study be completed for a 24 hour period of time because of Fairfield Area School District.
13. Road Master Deardorff asked if the Township wants the Old Orchard Farm roadways dedicated to the Township. Highland does not want their section of roadway dedicated to them. Road Master Deardorff wants to insure that the roadways in this development are constructed properly to Hamiltonban Township's ordinances and Knox Road. Road Master Deardorff explained that immediately before asphaltting Knox Road should have 57 or 67 aggregate applied. The roadways should be inspected before and after asphalt application. The homeowner agreement may need to be amended for maintenance of the roadways.
14. The Board of Supervisors would like to have an additional workshop to discuss GOIG subdivision before approving the preliminary subdivision plan. March 11 or March 13, 2008 meeting dates were suggested if Mr. Cormany and Solicitor Battersby are available.

At 10:26 PM the meeting was adjourned.