

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Regular Meeting Minutes
June 18, 2024

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

Call to Order: The meeting was called to order by Chairman J. Edward Deardorff at 7:00 PM on June 18, 2024 in the Hamiltonban Township Meeting Room. The Pledge of Allegiance was recited by all.

Announcements:

Approval of Agenda: Motion to approve the agenda as stated by Supervisor Woerner, Second by Supervisor Reamer. Motion passed unanimously.

Attendance: A quorum was achieved with Chairman Deardorff, Vice Chairman Woerner, Supervisor Reamer, Supervisor Picarelli and Supervisor Spence all in attendance. Also in attendance was Trish Myers from PMCA.

Public Comment: Kris Feldmeyer was in attendance introducing himself to the Board of Supervisors as he was interested in working as a volunteer on one of the Township boards. He was particularly interested in taking the open seat on the Planning Commission. He discussed his municipal background as well as his professional career.

Supervisor Deardorff made a motion to appoint Mr. Feldmeyer to the Planning Commission, second by all of the Supervisors Motion passed unanimously. Mr. Feldmeyer then agreed to take the position. Supervisor Reamer asked the secretary to put all his information on our Township List and get some planning information documents for him.

Approval of Minutes: Motion to approve the minutes of June 4, 2024 by Supervisor Woerner, second by Supervisor Spence. Motion passed unanimously.

Also Attending: No Public

Solicitor's Report:

- Drafted a Resolution updating implemented policies pursuant to the Open Records Act, The Pennsylvania Right-To-Know Law. Solicitor Battersby was asking the Board of Supervisors for acceptance of the resolution. Supervisor Spence made a motion to accept the Resolution now numbered 2024-05, second by Supervisor Reamer. Motion passed unanimously.
- SR Dailey Septic- Unauthorized pumping company who has in the past pumped in our districts without submitting the proper paperwork has done it again. Solicitor Battersby appeared in court with a resident who by record did not pump when required to and it ended up in court and turned out that she had it done by SR Dailey who never submitted the record to the Township. Solicitor Battersby recommended that we talk with the

Sewage Enforcement Officer to see what can be done. Part of the reason for the form is to know where the sewage is being taken to and we have no idea what they are doing with it. After a discussion Supervisor Picarelli said he would speak with the SEO and see what can be done.

- Solar Ordinance- Still under review with Rob Thaeler, Erik Vranich and the solicitor. Solicitor Battersby said upon reading the ordinance he has several issues with the limiting the quantity of solar residents are allowed to have whether it be a home or farm. In addition, the removal of decommissioned Solar Panels no longer in use.
- Supervisor Deardorff made a motion to advertise the Orchard Ordinance in the newspaper. motion passed unanimously.

Motion to approve the Solicitors report made by Supervisor Woerner, second by Supervisor Spence. Motion passed unanimously.

Old/New Business:

- Discussion on adopting a non-conforming use application and certificate. Supervisor Reamer expressed that this could be a way to follow up with any property from owner to owner in regards to its use as this would go in the parcel file not with owner information. More information needs to be obtained as to whether the Township could Adopt this or does a resolution have to be created. All Supervisors indicated that they are interested in advancing on this.
- Supervisor Deardorff suggested that the Township send a thank you letter to Mr. Kalathas for taking care of the driveway without issue.

Motion to send the letter to Mr. Kalathas made by Supervisor Woerner, Second by Supervisor Spence. Motion passed unanimously.

Roadmaster's Report:

- Paving quotes for Lightning Trail were received for which AAA Paving was the least expensive at \$7,515.00 with the Township supplying the materials. In addition, there are 2 pipes and some base repair that will need to be completed by the township. Motion was made by Supervisor Woerner to accept the bid from AAA paving, Second by Supervisor Spence. Motion passed unanimously.
- Office sign- The framing and sign itself are in need of replacement. The new road worker Dave is a carpenter and can build a whole new frame for it making it taller and closer to the road. The Hamiltonban Township sign will need replaced as well. The township will reach out to Butch Eyler about replacing the sign and see what he can offer.

A motion to approve the Roadmaster report made by Supervisor Woerner. Second by Supervisor Reamer. Motion passed unanimously.

Secretary/Treasurer Report:

- Financial Reports supplied to the Board for review.
- 2 septic excusals were submitted:

2749 Cold Springs Road was denied as although it is a new system they must pump to give the township a baseline for future pumping and have it inspected for proper functionality.

2781 Cold Springs Road was denied as it would be a total of 6 years before it was due again and it must be inspected and pumped every 3 years to ensure no leaks and that the system is working properly.

- Approval to advertise in the Gettysburg Times for part time office assistant was granted.
- Fairfield Area School District submitted a Zoning and Land Use application for Improvements to their playground area. It was suggested that the Township waive the permit fee in good faith. Supervisor Deardorff made a motion to waive the fee, second by Supervisor Reamer. Motion passed unanimously.
- Renewal was received for Pollution Liability and it is \$120 higher than last year but it is required for the gas tanks at the maintenance building. Motion to approve the renewal of the Pollution Policy made by Supervisor Deardorff, Second by Supervisor Woerner. Motion passed unanimously.
- P-Card was ordered for the secretary which was held up due to a typo but has now been corrected and is being sent. Once received the former secretary's card will be cancelled and removed from the account.

Motion to approve the secretary's report made by Supervisor Deardorff, second by Supervisor Woerner. Motion passed unanimously.

Planning Commission Items:

- Gettysburg National Golf Course- Supervisor Reamer stated that this project is a Conservation by design which means they are supposed to submit the plan with all the different overlays that were shown previously. They were at the Planning Commission meeting last week with one roll of plans wanting Erik Vranich to review it. These plans do not show was previously shown so no comparison can be made at this point. Ted Brillhart is expected at the Township office and will hopefully provide some clarity.

Code Officer: The Code officer was called by the secretary about some issues needing addressed in the township. He told her he was on vacation and would be in touch upon his return. It was suggested that he be invited to attend a meeting so that we can get on the same page.

Zoning/Building/UCC (PMCA): Trish Myers from PMCA was present to discuss all of the currently active Zoning enforcement, permits and Land use properties that they have been working on. In addition, there were some concerns that the Township has that need to be addressed. Trish was well versed on the ordinances and informed the board of some issues that are actually permitted.

Parks and Recreation:

- Music in the Park on June 16, 2024 had a huge turnout.
- The JPRC would like to make some changes to area around the swing set as it is very large that they would like to bring the sides in and square them off better and let natural grass grow in that area.
- DCNR inspection is set for in late June.
- John Strahler would like to apply for a small grant for a drinking fountain.

FREMA: There are classes that all Supervisors must take and will be tested on IS 700,100 & 200 that can be done on the computer at home or in the office. Study guides were given out to prepare. Schedule accordingly.

Supervisor Reamer attended their meeting about the EMA plan. She was given a basic plan that was a template for a plan. Which indicated where all of the needed resources were to be coming from. The only place indicated was Carroll Valley Borough. This plan was nowhere near complete and needs some serious work to achieve a thorough plan.

Fire Company Reports: May 2024

Fairfield: 27 calls / 5 in Hamiltonban

Fountaindale: 13 calls / 3 in Hamiltonban

Cashtown: 23 calls / 4 in Hamiltonban

South Mountain 0/ 0 in Hamiltonban

ACCOG and ACATO: Supervisor in Mt Joy wanting to know if we should do another Fire study and asking about how to divide the funds. The group indicated that a fire study was not needed and she should consult her fire department to determine how to divide her funds.

YATB: Supervisor Spence said that he would be attending their meeting in July.

PA State Police: 1 Runaway, 1 School, 1 Domestic, 6 Motor Vehicles, 3 Traffic stops.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Planning Commission Meeting June 25, 2024

Board of Supervisors Meeting July 2, 2024

Parks and Recreation Commission July 9, 2024

Board of Supervisors Meeting – July 16, 2024

Motion to adjourn the meeting at 8:42pm by Supervisor Woerner. Second by Supervisor Reamer. Motion passed unanimously.