

Hamiltonban Township and Fairfield Borough, Adams County, PA
Joint Parks and Recreation Commission (JPRC)
Minutes of Tuesday, January 11, 2022

Reorganization Meeting:

1. Call to Order: 7:04PM run by John Strahler

Attending in Person: John Strahler; Commission President, Dean Thomas; Commission Member, Rob Olyphant; Commission Treasurer, Coleen Reamer; Township Supervisor and Park Liaison

Attending by Phone: Terry Scripture; Commission Vice-President, Nina Garretson; Twp Secretary, Bob Gordon; Public

Excused: Matt Inskip; Commission Secretary

2. Nominations:

Chairperson: John Strahler 1st Terry, 2nd Rob. All Aye. Motion passed

Vice-Chair: Terry Scripture 1st Dean, 2nd John. All Aye. Motion passed

Secretary: Matt Inskip 1st Rob, 2nd Dean. All Aye. Motion passed

Treasurer: Rob Olyphant 1st John, 2nd Terry. All Aye. Motion passed

3. Adjourn Time: 7:07PM

Regular Meeting:

1. Call to Order: 7:08PM run by John Strahler

Attending in Person: John Strahler; Commission President, Dean Thomas; Commission Member, Rob Olyphant; Commission Treasurer, Coleen Reamer; Township Supervisor and Park Liaison

Attending by Phone: Terry Scripture; Commission Vice-President, Nina Garretson; Twp Secretary, Bob Gordon; Public

Excused: Matt Inskip; Commission Secretary

2. Approval of Agenda: 1st Terry, 2nd Dean Motioned passed

3. Approval of Minutes from December 14, 2021: 1st Dean 2nd Terry Motion passed

4. Public Comment: Bob Gordon: Congratulations to Coleen on approval of grant. All agreed.

5. Treasurer's Report: Parks & Recreation General Fund balance was \$23,391.60 as of 12/31/2021. No deposit and \$90.00 to Shealers.

Motion to Approve: 1st Terry, 2nd Dean. All approved

6. Old Business:

A. **Grants Updates:** Coleen gave an in depth report on the status of the grants and sums available. Will be having a teleconference with Sharry Motter of DCNR on Thursday, 1/13, to discuss what is needed to receive the proceeds to build from DCNR. Finding "Costar" contractors approved by DCNR to do the work is difficult. Most townships seek approval from their supervisors to use the road crews to complete the work. JPRC needs to attend a supervisors meeting to request help. Coming up with more concrete figures and who will complete the work are the biggest challenges at present to be able to move forward. There was discussion of what on the grant list is most important to try and accomplish first. Was determined that the walking path, water and pergola are the top priorities. Grant is good up until the end of 2023 but completion as early as possible is preferred due to prices going up as time goes by. WellSpan turned down the pickle ball court. The hope was to have WellSpan match a portion of the GreenSpace grant money to fund the pickle ball court. The GreenSpace grant money can be delayed in using for potentially a year, however, if unable to come up with a match for the \$20,000.00 within that time than that money would need to be returned and reapplied for at another time. There are funds to be utilized, the specifics of following all the perimeters to do so are very difficult and challenging.

B. **2022 Activities:** Kite Day is confirmed with Joe in April. Coleen needs to check her emails to provide the exact date that he agreed to be at the park.

Music in the Park to remain a monthly activity.

Terry to work on a write up to put in the kiosk to provide the public with information on activities scheduled and provide guidance on how to access information via Facebook.

John would like the idea of an event in September to be considered; Hamiltonban Fest. Does not want to compete with Pippenfest. Art show, car show, activities ect. Just an event to bring people out to the park. Dean to talk with some car people to see their thoughts/interest on such an event.

Coleen mentioned that the local churches are planning on going together to hold a joint Vacation Bible School one week in June. They will be submitting a rental application to use the grounds. This would occur M-F.

8. “Good For the Cause”: Kiosk information on activities. Survey box is still a work in progress. One survey has been submitted. Nina would like everyone to complete the Epix forms sent out. Walter Services solicited the park. Offer porta potty services. It was decided to hold onto their information should Shealers no longer be available, but all are happy with the price and service provided by Shealers who currently provides the porta potty, which is set to resume in March. John would like to be a good neighbor to the surrounding homes of the park. In particular there is one home that would benefit from a fence on the border of the park, walking path will go directly along the yard. Terry is willing to donate bushes for natural hedge. More discussion to be had with the township supervisors as the township building is also along this border.

9. Township Meetings: The following upcoming meetings will be held at the Township Office at 23 Carrolls Tract Rd at the local prevailing time of 7:00 PM unless otherwise noted. Due to limited seating the meeting will also be held via platform Startmeeting.com. Cancellations are posted at the Township office. Meeting date or changes in the schedule are advertised in local paper.

- * Zoning Hearing Amendment- January, 18, 2022 at 6:00pm
- * Board of Supervisors Meeting- January 18, 2022
- * Planning Commission- January 25, 2022
- * Board of Supervisors Meeting- February 1, 2022
- * Parks and Recreation Commission- February 8, 2022

Adjourn Time: 8:15PM 1st John, 2nd Dean Motion passed

Submitted by: Matthew Inskip