

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
November 29, 2018

Executive Session by Supervisors held prior to meeting to discuss personnel.

At 7:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman J. Edward Deardorff, Douglas Woerner, LuAnn M. Dille, Robert L. Gordon, and David B. Martin.

Staff Present: Secretary/Treasurer Nina Garretson and Roadmaster Ray Herr.

Public Present: Cliff Frost, Coleen Reamer, and John Messeder of the *Gettysburg Times*.

Public Comment: None.

Township Business: The following Township business was discussed:

Supervisor Dille asked the Board about complaint of junk cars at 2520 Mt. Hope Road and if the Code Office should investigate. Board instructed Secretary to notify Code Officer to follow up.

Supervisor Gordon lead discussion on representatives for Fairfield Regional Emergency Management Agency (FREMA) which is currently Supervisor Martin and Roadmaster Herr. Board decided to appoint Vice-Chairman/Supervisor Woerner as alternate and remove Roadmaster Herr. The Board discussed the EMA office and phone line and decided to eliminate. Supervisor Dille to follow up with FREMA secretary on procedure to remove EMA Coordinator Sam Ginn and Deputy Dave Millstein.

Regarding bids Secretary reported still awaiting release from Specialty Granules for two products. She reported the 810 Cold Springs Road Agreement has been signed and completed.

Chairman Deardorff talked about the need for chevron signs on blind turns, and said approximately 60 would be needed for Cold Springs, South Mountain and Mt. Hope roads, stating it is a safety issue. Stop ahead signs needed on Zoo Road approaching Jacks Mountain, and Gum Springs approaching Iron Springs. Supervisor Martin said one is missing on Old Waynesboro Road which the fire company reported to him. Snow emergency signs are here and road department is working on installing. Supervisor Gordon asked about speed limit sign suggested from Safety Audit on Route 116 which Township still responsible for signs on state roads.

Chairman Deardorff stated there are no detour signs for the closure of Route 16 at Buchanan Trail for the Northern CSX Railroad repair. Secretary reported that Adams County PennDOT said Franklin County approved project and it is the responsibility of the contract to install detours. She also stated that Washington Township was not notified, but that she contacted Fairfield and Fountaindale Fire Departments and Adams County EMS. Supervisor Martin will contact the Roadmaster of Washington Township since this is a concern of the Board.

Roadmaster Herr reported the widening of the cul-de-sac on Lighting Trail is a work in progress as they are awaiting the installation on a driveway before proceeding. He reported that the Low Volume Grant has been approved for the Hickory Bridge Road paving project. Chairman Deardorff said Franklin

Township needs to be notified that there is ponding water on the bridge, it needs a crown and he will speak with Roadmaster. The Bullfrog Road intersection with Route 116 will not be corrected at this time due to weather.

Supervisor Dille suggested the Board consider keeping the E-Waste Recycling dates of April 27, July 20 and October 19, 2019 for the Southwest Group. See if another municipality wants to do a January event but weather is a concern for the Township. It was suggested that only the 31 Carrolls Tract Road entrance be used, and that volunteers will be requested from the other municipalities to assist but four people will be needed for each event. Fairfield Borough will apply for the appropriate permits. The Clean Up Event for Hamiltonban Township will be April 27. Motion to rescind removed from December meeting.

Supervisor Dille said the new office computer will be here next week from Dave Bowers. She stated she has completed the scope of work and checklist to be provided to the cleaning person for the shop and office.

Discussion on the District 3 Septic Pumping list, Secretary reported 14 property owners were sent solicitor letters, which 8 have responded. She will provide list to Supervisors will each response noted. Board will make determination at December meeting of whether to send to Code Officer for citation.

Discussion of complaint at Town Center regarding stormwater and follow-up needed by Township Engineer in response to property owners letter. Supervisor Gordon will arrange for Engineers and Supervisor Deardorff to meet with them regarding issues.

Supervisor Gordon reported that the engineers are working on permit extensions for the Iron Springs Plaza Project, but it may not happen still pending. He stated the Draft Zoning Ordinance still in process. He will contact Bob Sharrah regarding extension request for Adams Electric Mt. Hope Substation Subdivision Plans for December meeting.

Board discussed making a donation to Fairfield Fire Department for use of their facilities of \$200 as was done previously.

Discussion of dissolution of the Sewer Municipal Authority will be on December 19 which will be an Executive Session with the Solicitor. No advertising necessary. Secretary will submit ad for the Re-Organization and Auditors meetings to be held in January.

Supervisor Martin suggested the Christmas covered dish to only invite employees. Chairman Deardorff said that all commission members and volunteers should be invited to this event and the event at Hoss's. The Township does not cover cost of either event and it is a way of saying thank you.

Supervisor Gordon said the funds for 50% of the Ketterman's Electric bill need to be returned to the Parks & Recreation account. Coleen Reamer said that she accounts for all donations and grant funds and the Park cannot afford this expense. The Board will direct the Secretary/Treasurer to reimburse the Parks & Recreation account at the December meeting for \$2,527.00.

Supervisor Dille said letters were sent to property owners on Wilderness and Mountain Lanes regarding Ordinance to display addresses. Several have inquired about having road signs, however, there are two addresses which are Mt. Hope Road for properties which should be changed. She spoke with Adams County Tax Mapping who stated it is up to the Township to enforce. Further discussion will be with the Solicitor on how to proceed. Supervisors are aware that there are other private lanes with the same problem.

Supervisor Gordon said he retrieved the school crossing sign which was damaged. The agreement was that the school maintenance personnel take in and put the sign out but that did not occur. Roadmaster was asked if he could fix. Chairman Deardorff asked if needed to replace as a safety issue.

Secretary Garretson asked the Board to consider allowing her to split the PLGIT General Account into a PLGIT Class at 1.98% and PLGIT Prime at 2.43% interest rates to increase earnings. This is to be added to December agenda.

Chairman Deardorff said Dean Thomas with Fairfield Historical Society approached and asked if the Township would permit signs to be put up by the Rails for Trails at Carrolls Tract or Knox Road and Gum Springs Road. Stated no cost to Township and they can use 33 foot right of way. Board will add to December agenda.

At 8:39 PM Supervisor Gordon motioned to adjourn, seconded by Vice-Chairman Woerner, the Board of Supervisors unanimously approved to adjourn the workshop.

Executive Session by Supervisors held after meeting to continue discussion on personnel issues.

The next Board of Supervisors meeting is December 4, 2018 at the local prevailing time of 7:00 PM.

Nina Garretson, Secretary/Treasurer

J. Edward Deardorff, Chairman