

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320  
**Board of Supervisors Regular Meeting Minutes**  
April 2, 2024

*Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.*

**Call to Order:** The meeting was called to order by Chairman J. Edward Deardorff at 7:07 PM on April 2, 2024 in the Hamiltonban Township Meeting Room. The Pledge of Allegiance was recited by all.

**Announcements:** Executive session was held prior to the meeting regarding Personnel issues and interview.

**Attendance:** A quorum was achieved with Chairman Deardorff, Vice Chairman Woerner, Supervisor Picarelli, Supervisor Reamer and Supervisor Spence all in attendance.

**Also Attending:** Solicitor Battersby.

**Minutes were taken by Supervisor Coleen Reamer (Secretary/Treasurer Noel was excused)**

**Approval of Agenda:** Motion by Supervisor Woerner. Second by Supervisor Spence. Motion passed unanimously.

**Public Comment:** None/No Public in attendance

**Approval of Minutes:** Motion to approve the minutes of March 19, 2024 by Supervisor Woerner, second by Supervisor Picarelli. Motion passed unanimously.

**Solicitor's Report:**

- Fine Line Zoning Change: Spoke with Rob Thaeler, he will have map ready for next meeting in regards to Zoning Change.
- Erik Vranich will put together a Solar Ordinance for the May Planning Commission joint meeting with the Board.
- A conversation was held with the Solicitor about abandoned Orchards. Supervisor Spence presented a packet of information to the Solicitor to review and return with his thoughts. Washington State is the only State to our knowledge that has an ordinance addressing abandoned orchards.
- Mr. Kalathas has agreed to adjust his driveway entrance by cutting back 6 feet and swell the end of the drive to meet the road
- Tunnel Lane: The top residence has redirected water after adding impervious surface. Mr. Vranich will address the issue to the resident for correction. They also have two smashed pipes that would help alleviate the problem for the residents at the lower portion of the lane.

**Old/New Business:**

- Petrus submitted 8 lot subdivision for the May Planning Commission Meeting.

**Roadmaster's Report:**

- Boom Mowing is mostly done but will be switching mowers.
- Cold Patch repairs being done when time allows.
- Mack went back to Allison transmission for a transmission code.
- Stone Stock pile of 300-ton 2A was ordered from SGI.
- Request to use Mack for Display at PSATS Convention
- Salt Order arriving tomorrow
- Need formal request to DGLV to extend until June.
- Adams Electric is moving the line on Yankee Lane out to the road. They will be taking out trees in the area.
- Monn's lost the contract to remove trees in the lower section of Camp Eder. The Roadmaster will inform Mr. Harbaugh that the stone temporary drive must be removed on Mount Hope.

Motion to approve the Roadmasters report and all recommendations made by Supervisor Woerner, Second by Supervisor Picarelli. Motion passed unanimously.

**Secretary/Treasurer Report:** (Given by Supervisor Reamer)

- Bonding was secured for Treasurer Noel. The Billing was received for payment. New signature cards will be secured at the bank for adding the Treasurer.
- Treasurer's Report was presented for signatures
- Adam McClain of 12 Zoo Road is seeking a septic pumping waiver as he has only been at the address for 1 year since construction was completed. It was decided that he must pump anyway to achieve a baseline.
- Bid Package for paving sent and open until April 24<sup>th</sup> and will be awarded on May 7<sup>th</sup>.
- Two updates to Adams County for Website changes were sent to the Webmaster.
- Reviewed charges for Stormwater Fees. Asking that the Board review the fees for discussion.
- Salt Contact 2023-2024 was submitted.
- District III Septic Letters went out a week earlier than last year.  
Suggest a preprinted post card mailing in the future as it would save time and money.
- Districts I, II & IV are currently under review for resident changes.
- Referred several residents to PMCA for permits and other zoning questions.
- 2023 Book of Financials were completed.
- Peterbilt Municibid prep with Specs etc. Will submit for Bids.
- Supervisor Reamer and Supervisor Deardorff accessed the Safety Deposit box and retrieved the Title to the Peterbilt.

Motion to approve the Secretary / Treasurer report and all recommendations made by Supervisor Woerner, Second by Supervisor Spence. Motion passed unanimously.

**Planning Commission Items:**

- Request from Iron Springs Church to waive permit fees of \$240, this amount covers the Administrative Fee of \$50 and square footage Fees per square footage. We have not yet received

the review charges from PMCA of \$65.00 per hour. PMCA is also requesting a flood plain permit as well which is based on all consultants' costs for which we do not have that cost yet.

Motion to approve made by Supervisor Reamer, Second by Supervisor Spence. Motion passed unanimously.

**Code Officer:** Available at 2<sup>nd</sup> meeting of April.

**Zoning/Building/UCC (PMCA)** Available at 2<sup>nd</sup> meeting of April.

**Parks and Recreation:** Supervisor Picarelli spoke with Greg Willi of NESL Land Acquisitions about the remaining 16 acres adjoining the Hamiltonban community Park on the 13<sup>th</sup> of March. Mr. Willi is supposed to reach out to Mr. Strahler, park chairman about NESL's position on disposing of the property.

**Fire Company Reports:** Fountaindale fire Dept. submitted an Adams County Box Card change for an area on one property.

**ACCOG and ACATO:** ACATO (Adams County Association of Township Officials) will be setting up Flagger Training for the Municipalities in May at the Adams County Emergency Services Building. They will also be holding a Secretaries Luncheon later this Summer. Coleen will be attending the Adams County Council of Governments Meetings. The March meeting speaker was Sherry Clayton-Williams from Adams County Planning and Development. The organization encompasses many areas that are in support of local municipalities. The presentation was very well received.

**PA State Police:** Available at 2<sup>nd</sup> meeting in April

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Parks and Recreation Commission – April 9, 2024

Board of Supervisors Meeting – April 16, 2024

Planning and Zoning Meeting – April 24, 2024 (Wednesday due to Election Due on the 23<sup>rd</sup>)

Board of Supervisors Meeting – May 7, 2024

Motion to adjourn the meeting at 8:46PM by Supervisor Woerner. Second by Supervisor Spence. Motion passed unanimously.

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J. Edward Deardorff / Chairman

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Lynda Noel / Secretary