

**Hamiltonban Township and Fairfield Borough, Adams County, PA**  
**Joint Parks and Recreation Commission (JPRC)**  
**Minutes of Tuesday, April 12, 2022**

**Regular Meeting:**

**1. Call to Order:** 7:02PM run by John Strahler

Attending in Person: John Strahler; Commission President, Terry Scripture; Commission Vice-President, Rob Olyphant; Commission Treasurer, Dean Thomas; Commission member, Coleen Reamer; Twp Supervisor and Park Liaison

Attending by Phone: Nina Garretson; Twp Secretary, Bob Gordon; Public

Excused: Matt Inskip; Commission Secretary

**2. Approval of Agenda:** 1<sup>st</sup> Terry, 2<sup>nd</sup> Rob Motioned passed

**3. Approval of Minutes from March 8, 2022:** 1<sup>st</sup> Terry 2<sup>nd</sup> Rob Motion passed

**4. Public Comment:** No comment

**5. Treasurer's Report:** Parks & Recreation General Fund balance was \$25, 894.51 as of 3/31/2022. Interest of \$0.92, no subtractions and no additions made. Nina handled the porta potty delivery.

**6. Old Business:**

A. ***Gordian/Clark Contractors quote:*** Coleen reported that she and John met with the engineer and went over the quote with a fine tooth comb to see where adjustments could be made. One of the biggest issues is that the quote contains pricing for stick built pavilion and pergola. Coleen to look through costars books to try and find prefabricated packaged structures. The pickle ball court was one item that was considered to be deleted, Dean would like to try and find a way for this to still be included. A time to meet with Gordian/Clark is going to be arranged to discuss items and specifics, such as the stones for the parking area. The major bulk of the stones needed for parking areas and pathway are to be donated by SGI. Top coat of stones will need to be purchased for the pathway. Meeting with the contractors should provide more clarity of where costs can be shaved off. It is a fine line to walk though with the contractors as they expect a certain scope of work to make it worth their while.

B. ***Grants Updates:*** Sherry from DCNR has made it known that reports will now be electronic and submitted via the portal.

C. ***Kite Day:*** Scheduled for Saturday, April 23, 2022 from 10am until 2pm. Commission members to arrive by 9am to help Joe with set up. Coleen will touch base with Joe to make sure he is still set to attend. There were 48 attendees last year and the anticipation is for around the same amount. A press release was given to the Gettysburg Times for the event and it has been posted on the park friends page. Ray from the Township was alerted and will mow prior to the event. Coleen will pull out the kite building supplies. The following items will be brought by the member listed:

Hot dogs; John, Hot dog buns and condiments; Coleen, Water; Terry (she brought with her this meeting and is in the township building), Chips and hot plate; Rob

**7. New Business:**

A. ***Meeting Protocol:*** Dean expressed concern over the protocol of meetings, by whom they are run, and the physical location of said person. It was questioned if Zoom was still required under covid recommendations. There are no rules stating/requiring that a meeting may only be run by someone physically located in the building. The Township has itself decided to continue to use the platform of Start Meeting, pays for the cost of the program and will decide in June to continue with it or not. While it was noted that having attendees in person is optimal, the ability to conduct business and have members is what is most important, and calling into meetings is acceptable.

**8. “Good For the Cause”:** Terry mentioned the Conservation Districts program where you can receive free trees and shrubs. It was decided that Rusty would need to be contacted to see if there are certain species they offer that would benefit the rain garden area/park. The next round of plants will be distributed in the fall. John has been working on digging out the saplings from the rain garden. The rain garden area itself needs consideration due to the fact that the neighboring tree will continue to seed the area. The survey box had four new surveys completed and submitted, one appearing to have been filled out by a young person. The surveys have been polite and relevant. Rob will work on the Music in the Park flyer, the last month being TBD. Terry will post once Kite Day has happened and the pictures from it have been posted. John thanked all for their time and attendance.

**9. Township Meetings:** The following upcoming meetings will be held at the Township Office at 23 Carrolls Tract Rd at the local prevailing time of 7:00 PM unless otherwise noted. Due to limited seating the meeting will also be held via platform Startmeeting.com. Cancellations are posted at the Township office. Meeting date or changes in the schedule are advertised in local paper.

- \* Board of Supervisors Meeting- April 19, 2022

- \* Planning Commission- April 26, 2022

- \* Board of Supervisors Meeting- May 3, 2022

- \* Parks and Recreation Commission- May 10, 2022

**Adjourn Time:** 7:47PM 1<sup>st</sup> Terry, 2<sup>nd</sup> Rob Motion passed

Submitted by: Matthew Inskip