

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
June 24, 2010

At 7:00 PM Chairman Gordon called the meeting to order.

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman Coleen Reamer, Supervisor James Grinder, Supervisor Harry Rood, and Supervisor Doug Woerner.

Staff Present: Secretary/Treasurer Deborah K. Feiler.

Public Present: David L. Sheridan of the Green Building Association of Central Pennsylvania (GBACP) and Mrs. David Sheridan.

Township Business:

- Mr. Sheridan, Executive Director of the GBACP, addressed the Board of Supervisors on how the GBACP may help the Township move forward with the design of an environmentally responsible municipal building. The GBACP utilizes the Leadership in Energy and Environmental Design (LEED) program to produce highly energy efficient buildings without incurring higher costs. Mr. and Mrs. Sheridan left at 7:35 PM.
- Chairman Gordon updated the Board of Supervisors on the site work that has started at 4020 Bullfrog Road for the Township Campus. Dirt is being moved and the stakes have been set to mark the buildings. There were a few complaints from nearby residents of dust settling in and around their houses as a result of dirt being moved. The complaints were discussed, as well as, the placement of the buildings and landscaping.
- James Dougherty, the Township lobbyist, has found one source of matching funds that he is trying to secure for funding of the Township Campus. The Board of Supervisors will try to use land as the Township's matching share. The redevelopment money from the county is still available, if needed.
- The ADA handicap ramp has had its final inspection and is complete. The grant money for that project has been received.
- PennDot has inspected and approved the shared driveway with Liberty Worship Center. The final invoice from Charles E. Brake Company, Inc. for the retainage has been received. The Board of Supervisors discussed the shared driveway.
- The Board of Supervisors is applying for the H2O PA Grant so that funding will be available if DEP requires the Township to build a new sewer treatment facility.
- A Nunc Pro Tunc Resolution will be put on the July 6, 2010 Agenda. While doing research in the sewer files, a motion with regard to the sewer authority bond was found, and never recorded in the minutes. This resolution will correct the Board of Supervisors action of December 30, 2002.
- The United States Army Corps of Engineers forwarded their Plan of Study for Middle Creek to the Board of Supervisors. A discussion took place.

- Personnel Policy changes were proposed to update certain sections of the policy that have become outdated or needed updating. The Board of Supervisors debated the proposed policy changes. Changes included clarification of probationary periods, distinguishing between office employee hours and road employee hours, overtime, compensation pay, and holiday pay.
- The Township donates large amounts of money to the surrounding volunteer fire companies. The Township also pays for the workers compensation policy for Fountaindale Volunteer Fire Company and a portion of the Fairfield Volunteer Fire Company. Chairman Gordon asked the Board of Supervisors how they felt about the relationship between the local volunteer fire companies and the Township. A discussion ensued.
- A request was made by the Roadmaster to hire some summer help specifically for flagging. The availability of the current part-time road crew is not reliable.
- Most all of the EMA committee has completed the NIMS 100 course.
- The Board of Supervisors discussed the Dan Sanders Land Development plan that is up for final review, a motion to approve this plan as final will be made at the July 6, 2010 Board of Supervisors meeting.
- The Board of Supervisors discussed the Carroll Valley Farms Land Development Plan, a motion to approve the Carroll Valley Farms sewer module will be made at the July 6, 2010 Board of Supervisors meeting.
- A motion to adopt a 457 Plan will be made at the July 6, 2010 Board of Supervisors meeting.
- The \$98,000 CD from the Capital Reserve Fund is to mature July 10, 2010.
- Chairman Gordon gave an update with regard to road work that has been done on Gum Springs Road.
- The Adams County Conservation District is moving forward with the completion of an Act 167 county-wide stormwater management plan. The District is asking for two representatives from the Township to serve on the Stormwater Plan Advisory Committee. A motion will be made to appoint two representatives at the July 6, 2010 Board of Supervisors meeting.
- PA Municipal Authorities Association is offering a free 2010 membership to their Association. The benefits of this free offer were discussed.

At 9:15 PM, the Board of Supervisors unanimously approved to adjourn the meeting.

The next regularly scheduled Board of Supervisors Meeting will be July 6, 2010 at the local prevailing time of 7:00 PM.

Deborah K. Feiler, Secretary/Treasurer

Robert L. Gordon, Chairman