

## **Hamiltonban Township Board of Supervisors**

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

July 2, 2013

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Robert L. Gordon, Coleen N. Reamer, James E. Grinder, Harry Rood and Douglas Woerner.

**Staff Present:** Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., EMA Coordinator Don Wills, and Deputy EMA Coordinator Sam Ginn.

**Public Present:** Ronald Garis from Beyond All Boundaries, LLC., Christa Wills, Wade Kemp, Justin Dunlap, Tim Dull, Charles Harsanyi, Rob Lefever, Jeff Hardman, Pete and Betty Shultz, Rebecca Harbaugh, and Chuck Reid of Strawberry Hill Nature Preserve.

**Approval of the Agenda:** The Board unanimously approved the Agenda.

**Public Comment:** Mr. Lefever stated that Knox Road is getting in bad shape and is putting wear and tear on his farm equipment that travels over the road. The Board responded that the Township is submitting a Dirt and Gravel Road Grant Application to "clean up" the road. Roadmaster Harbaugh stated that he would schedule some time to at least grade the road and fix the potholes while waiting for the grant to be approved. He would also keep Mr. Lefever updated with the status of the grant.

Mr. Hardman asked if the Carroll Valley Borough Police Department have offered their services to the Township. The answer is no and the Board is not interested in their services if they were offered.

Pete Shultz stated that if the pine trees at the end of Cold Springs Road were trimmed back that the fatality that happened a week or so ago at the intersection of Carrolls Tract Road and Cold Springs Road could have been avoided. The Board responded that a PennDot traffic study has been ordered for that intersection and a second "STOP" sign will be added to the left side of the road to help make the intersection safer.

Mr. Reid stated that Strawberry Hill is submitting a South Mountain Partnership Mini Grant to conduct a full feasibility study for the Middle Creek Greenway Trail. Strawberry Hill would like to see the Township support this grant application with an in-kind match of services. Chairman Gordon motioned to have Hamiltonban Township support Strawberry Hill Nature Preserve with their grant application to the South Mountain Partnership in the form of a resolution and letter of support to be submitted along with the application and to make an in-kind match donation of \$1,000. Supervisor Rood seconded. The motion carried unanimously. Mr. Reid addressed the Recs and Parks Commission (RPC) at their June 12<sup>th</sup> meeting and the RPC unanimously motioned to support the grant application and recommended to the Board of Supervisors to do the same.

Mr. Reid spoke of a second 80/20 match grant that Strawberry Hill is applying for from the Department of Community and Economic Development (DCED) for the development of the Greenways Trails project. Funds for this grant come from Marcellus Shale, which is not in Adams County but some of the money is available state wide. With grant funds, Strawberry Hill would like to expand it's parking area for a trail head into Michaux State Forest and give a perpetual easement over the whole parking area to the Township. Mr. Reid asked the Board for

their support with this grant with another in-kind service match donation. Solicitor Battersby recommended to the Board to check into liability insurance issues regarding the easement. Supervisor Woerner motioned to support Strawberry Hill's grant application to DCED with an in-kind service donation from the Road Department not to exceed \$2,000 and with the condition that the Township receives a satisfactory answer from the insurance broker regarding liability insurance coverage on the parking area that would double as a trail head for the Township trail. Supervisor Rood seconded. The motion carried unanimously.

Mr. Reid left the meeting at 7:43 PM.

**Approval of the Minutes:** Vice-chairman Reamer motioned to accept the June 4, 2013 Board of Supervisors Meeting Minutes and the June 27, 2013 Board of Supervisors Workshop Meeting Minutes. Supervisor Grinder seconded. The motion carried unanimously.

**Solicitor's Report:** Solicitor Battersby presented his formal report at the meeting. Solicitor Battersby stated that he and the Department of Environmental Protection are working on writing language for the Consent Order Agreement concerning the Orrtanna Treatment Plant and the sale to Pennsylvania American Water Company. Sewer Plant Coordinator Coleen Reamer will help Solicitor Battersby with the Agreement. He also mentioned that he has reviewed the amended Nuisance Ordinance and Waste Collection Contract bid and both look ok. Supervisor Rood motioned to approve the Waste Collection Contract Bid Package. Vice-chairman Reamer seconded. The motion carried unanimously. Supervisor Woerner motioned to accept the Solicitor's Report. Supervisor Grinder seconded. The motion carried unanimously.

**Planning Commission Report:** Draft Planning Commission meeting minutes for June were distributed to the Board prior to the meeting. The Commission recommended to the Board the following motion. Supervisor Rood motioned to approve the Bradley D. French Subdivision Plan as Final and to approve and have Secretary/Treasurer Feiler sign the Request for Planning Waiver and Non-building for the Bradley D. French Subdivision Plan. Supervisor Woerner seconded. The motion carried unanimously. Mr. Garis submitted the final plans for the Bradley D. French Subdivision Plan to the Board for their review and signatures. Mr. Garis and Mr. Harsanyi left the meeting at 8:06 PM.

**New/Old Business:** Vice-chairman Reamer motioned to table the bids received for the Cold Springs Road Culvert project pending a pre-bid award meeting with the low bidder. Supervisor Rood seconded. The motion carried unanimously. Bids were received from Brett A. Bishard General Excavating, D.L. George & Sons, Inc., and Fitz & Smith, Inc. for \$25,000, \$64,833 and \$72,300, respectively.

Solicitor Battersby left the meeting at 8:14 PM.

Vice-chairman Reamer motioned to approve Resolution 2013-13; Stormwater Fee Schedule and Flow Chart. Supervisor Woerner seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to advertise the adoption of the Nuisance Ordinance Amendment. Supervisor Woerner seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to grant the request from the Fairfield Area School District for a "School Bus Stop Ahead" sign on Iron Springs Road. Supervisor Rood seconded. The motion carried unanimously. Hamiltonban Township will need to get a final approval from PennDot as Iron Springs Road is a PennDot road.

The Board accepted with regret the resignation from Christa Wills for office cleaning. The Board thanked her for her hard work and wished her well.

**Treasurer's Report and Formal Approval of all Expenditures for the Month:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the June Check Detail report. The Board reviewed the June financial statements. Supervisor Woerner motioned to approve all expenditures for the month of June and accept the Treasurer's Report. Supervisor Rood seconded. The motion carried unanimously.

**Secretary's Report:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting. The Board reviewed the report. Supervisor Rood motioned to accept the Secretary's Report. Supervisor Woerner seconded. The motion carried unanimously.

**Road Report and Sewer Report:** Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. Roadmaster Harbaugh added that the generator has been hooked up. Supervisor Woerner motioned to accept the Road Report. Supervisor Rood seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. The Board reviewed and discussed the report. Vice-chairman Reamer motioned to accept the Sewer Report. Supervisor Woerner seconded. The motion carried unanimously.

**Recreation and Parks Commission (RPC) Report:** Draft RPC meeting minutes for June were distributed to the Board prior to the meeting. Supervisor Woerner motioned to appoint Lacy Hammett to the Commission with a five year term that expires December 31, 2017. Supervisor Rood seconded. The motion carried unanimously.

**EMA Report:** Deputy EMA Coordinator Sam Ginn submitted his formal report prior to the meeting. He responded to a tree down as a result of a strong thunder storm on July 25<sup>th</sup>. Supervisor Woerner motioned to accept the EMA Report. Supervisor Grinder seconded. The motion carried unanimously.

**Fire Company Reports:** Chairman Gordon went over the June activity reports that were submitted by the Cashtown Community Fire Department and Fountaindale Volunteer Fire Department. Cashtown responded to twenty-six calls, none of which were in the Township and Fountaindale responded to nine calls, none of which were in the Township.

**Zoning Officer's Report:** Mr. Wilbur Slothour submitted his formal report for the month of June prior to the meeting. The Board reviewed the report and noted that one sign permit and one building permit were issued. Supervisor Woerner motioned to accept the Zoning Officer's report. Supervisor Rood seconded. The motion carried unanimously.

**Code Enforcement Officer's Report:** Mr. Bill Gardiner submitted his formal report for the months of May and June prior to the meeting. At the June workshop, the Board discussed what to do with the two bank owned properties that Mr. Gardiner is working on. In his report Mr. Gardiner recommended for many reasons that the Township refrain from mowing the lawns of these properties. Supervisor Woerner motioned to accept the Code Enforcement report. Vice-chairman Reamer seconded. The motion carried unanimously.

**Special Notices:** None.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission - July 10, 2013.
- Planning Commission - July 23, 2013.
- Board of Supervisors Workshop - July 25, 2013.
- Board of Supervisors - August 6, 2013.

**Adjournment:** At 8:44 PM Supervisor Woerner motioned to adjourn the meeting. Supervisor Rood seconded. The motion carried unanimously.

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Deborah K. Feiler  
Secretary/Treasurer

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Robert L. Gordon  
Chairman