

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Meeting Minutes

November 8, 2023

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. The meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, Ryan Picarelli, Robert Gordon and Coleen Reamer.

Staff: Roadmaster Ray Herr Secretary/Treasurer Nina Garretson.

Public: Tim Senseney, Constable Daniel Hollenbaugh and Mike Borkowski of Community Tower Group.

Approval of the Agenda: Supervisor Reamer motioned approve agenda. Vice-Chairman Woerner seconded. The motion carried unanimously.

Public Comment: Tim Senseney, 120 Scotch Trail said he was here because he is concerned that Liberty Township Police are overstepping their jurisdiction. He said on October 10th he had incident in which Liberty Township police were sitting in Hamiltonban Township and pursued him for tinted windows, subsequently arresting him. After further discussion by Board, they will discuss with Solicitor about sending letter to Liberty Township, as they have also been observed in Orrtanna. Tabled until next meeting. Mr. Senseney left the meeting at 7:20 PM.

Dan Hollabaugh, 60 Berry Patch Lane, Orrtanna introduced himself to the Board as Constable for the Township. He stated he has been a constable for 13 years. He provided description of his duties and what he can do for Township, such as security if needed and assisting with Code. He left the meeting at 7:26 PM.

Michael Borkowski with Community Tower Group came to discuss commercial solar, and to request the Board consider a text amendment for property along Iron Springs Road for commercial sites. He said current zoning code only permits in Industrial sites. He gave board members a handout detailed in the process. Supervisor Reamer asked if they foresee asking for variances and the response was no. He stated they lease land for 25 years use and have decommission bonds. Board instructed him to meet with Planning and Zoning Commission at their next meeting.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the October 17, 2023 Board of Supervisors Budget Workshop and Regular Meeting minutes. Supervisor Picarelli seconded. The motion carried unanimously.

Solicitor's Report: Excused.

Old/New Business:

Chairman Deardorff motioned to send letter to Zoning Hearing Board Solicitor Eastman requesting closure of application for 3030 Waynesboro Pike – Blue Ridge Sportsman's. Supervisor Reamer stated it should be an automatic denial as the applicant has not presented completed documents within 100 days of first hearing. Supervisor Gordon seconded. The motion carried unanimously.

Chairman Deardorff stated he and Supervisor Ryan attended the PSATS Fall Forum, and each attended different sessions. They both stated good presentations, and Chairman Deardorff provided notes for the Board.

Road Report: Roadmaster Herr said letter sent regarding problem driveway at 1661 Cold Springs Road instructing them to follow Ordinance. He reported meeting with them and explaining that they were not installing apron correctly and it is a safety issue. Chairman Deardorff motioned that the Solicitor follow up with letter to have this corrected. Supervisor Gordon seconded. The motion carried unanimously.

Roadmaster Herr said he will contact Thomas Inc. to have heaters serviced. He said he had the parking lot light fixed at the Township office by Ketterman Electric. He stated the large trucks are prepped for winter weather and they will work on small trucks. He said plenty of winter materials for this year. He said final mowing being done and then will boom mow. Roadmaster Herr said he and Phil are signed up for LTAP Class in York and there is a Region 8 PennDOT meeting on Tuesday he will attend.

Vice-Chairman Woerner motioned to approve Roadmasters Report. Supervisor Gordon seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in the packets for all accounts. She reported the general fund end as of November 6, 2023 showed income of \$846,146/82 expenses of \$959,139.98 and net after transfers \$27,006.84. Vice-Chairman Woerner motioned to accept the Treasurers Report and approve all expenditures for the month of October. Supervisor Reamer seconded. The motion carried. unanimously.

Supervisor Gordon motioned to approve purchase of checks and deposit ticket for General Fund for \$562.00 from Deluxe. Vice-Chairman Woerner seconded. The motion carried unanimously.

Secretary Garretson said she had the copier serviced. Approved by Board consensus.

Secretary's Report: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in their packets. She stated she has submitted third quarter reports, submitted ads for RFP, set up appointment for Comcast and Cermak. She provided calendars for the Supervisors for November and December.

Brief discussion on job openings, which Board said to wait until after the holidays to pursue.

Secretary Garretson said she received inquiry from GreenKey Solar about zoning and directed to the Township Code. She also had complaint about trucks on Old Waynesboro Road speeding and directed to the PA State Police. They also asked about washing road but SGI does this on a regular basis.

Vice-Chairman Woerner motioned to accept the Secretary's Report. Supervisor Reamer seconded. The motion carried unanimously.

Planning Commission Report: Chairman Deardorff motioned to approve 90-day extension request for 200 Diest Lane – Weikert as submitted by Sharrah Design Group. Vice-Chairman Woerner seconded. The motion carried unanimously.

Zoning Officer's Report and Code Enforcement Officer's Report: Supervisor Gordon said Zoning Officer issued four permits, several inspections, and zoning inquiries and Code Officer report showed a number of projects. Chairman Deardorff motioned to approve Zoning Officer and Code Officer reports. Vice-Chairman Woerner seconded. The motion carried unanimously.

Joint Parks and Recreation Commission Report: Supervisor Reamer said tree lighting will be held on December 3, 2023 at 4:00 PM.

FEMA Report: None.

Fire Company Reports: Supervisor Gordon reported Fountaindale Fire Co with 12 calls, 2 in Township; Cashtown Fire Co 22 calls with 3 in Township and received audit report of Fire Relief Association; Fairfield Fire C. had 18 calls with 4 in township; AREMS has 869 calls in September with 12 in township.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Gordon said COG meeting hosted school districts on mental health and charter school funding. He reminded ACATO Conference to be held November 15th.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Gordon stated the director is retiring and there will be a special meeting next week.

Pennsylvania State Police Report. Supervisor Gordon reported a new commander which he will invite to attend our meeting. He said October report showed 32 calls and 4 school checks.

Special Notices: None.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Parks and Recreation Commission – November 14, 2023
- Board of Supervisors Budget workshop – November 21, 2023 at 6:00 PM
- Board of Supervisors Meeting – November 21, 2023
- Planning Commission – November 28, 2023

Adjournment: Vice-Chairman Woerner motioned to adjourn at 8:20 PM. Seconded by Supervisor Picarelli. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Dearnorff
Chairman