

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

February 3, 2015

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. The meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Coleen N. Reamer, Doug Woerner, LuAnn M. Dille, and J. Edward Deardorff.

Staff: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., and EMA Coordinator Don Wills, Jr.

Public: Doreen Premo, David Bolton, Vice President and Legislative Committee Chair of the Adams County Boroughs Association, and Mrs. Bolton.

Approval of the Agenda: The Board unanimously approved the Agenda.

Public Comment: Mr. Bolton asked the Board to consider adopting a resolution to support the development and reintroduction of industrial hemp cultivation in Adams County. He spoke of industrial hemp which was grown in Adams County up until 1937 and answered questions from the Board. As of tonight's meeting, six Adams County Municipalities have adopted resolutions in support of this matter. Supervisor Deardorff motioned to adopt Resolution 2015-06 in support of the development of industrial hemp cultivation in Adams County. Vice-chairman Woerner seconded. The motion carried unanimously. Mr. and Mrs. Bolton left the meeting at 7:21 PM.

Approval of the Minutes: Vice-chairman Woerner motioned to approve the January 5, 2015 Re-organization and Board of Supervisors Meeting Minutes. Supervisor Dille seconded. The motion carried unanimously. Vice-chairman Woerner motioned to approve the January 29, 2015 Board of Supervisors Workshop Meeting Minutes. Supervisor Dille seconded. The motion carried. Supervisor Deardorff abstained as he was not present at the Workshop.

Solicitor's Report: Solicitor Battersby presented his formal report at the meeting. He stated that he is waiting to hear from the Solicitor for Knouse Foods before he can make a recommendation to the Board regarding the Knouse Foods re-assessment appeal. He also stated that he is in the process of reviewing the bid document for a canopy over the fueling station at the maintenance facility and the proposed Township Highway Occupancy Ordinance and Permit Application. Vice-chairman Woerner motioned to accept the Solicitor's Report. Supervisor Deardorff seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:26 PM.

New Business: Supervisor Reamer motioned to adopt Resolution 2015-05: Adoption of the Official Map - Nunc Pro Tunc. Vice-chairman Woerner seconded. The motion carried unanimously. The Official Map which was adopted in February 2013 was the first Official Map adopted in Adams County. At the time, it was not known that the Map needed to be recorded at the Adams County Courthouse. This resolution corrects the erroneous recording information and the Official Map will be recorded.

At the January 2015 Board of Supervisors meeting the Parks and Recreation Commission (PRC) formally requested approval from the Board to access the \$20,000 that has been allocated for recreational purposes in the Capital Reserve Fund. The PRC would like to use that money to revise the Master Park Plan and use as matching funds for grants. The Board discussed this request. Supervisor Deardorff clarified that tonight's vote will allow the PRC to use the \$20,000, and that the vote is "not approving the park, it is giving permission to apply for grant money". Chairman Gordon motioned to grant the Parks and Recreation Commission's (PRC) request to use the Capital Reserve Funds set aside for the PRC. Supervisor Reamer seconded. Supervisor Deardorff asked if he, in fact, had to vote on this motion. A roll call vote was taken, Vice-chairman Woerner - Yea; Supervisor Deardorff - stated that his vote is for "giving money to go ahead"...Yea..."to giving \$20,000 to proceed at a slow rate"; Supervisor Dille - Nay; Supervisor Reamer - Yea; and Chairman Gordon - Yea. The motion carried. These funds will be used to revise the Master Park Plan to incorporate changes that the public recommended and for use as matching funds for grants. Supervisor Deardorff spoke of the history of the Fruit Belt in Adams County and how it should be incorporated at the Township Park.

Vice-chairman Woerner motioned to put out for bid home heating oil, propane, gas and on-road diesel. Supervisor Deardorff seconded. The motion carried unanimously. The bids are to opened at the March Board of Supervisors meeting.

Supervisor Deardorff motioned to permit the Road Crew to fuel the Township vehicles using the Wex Bank card while fuel prices are lower at area fueling stations than the current Township's fuel contract. Vice-chairman Woerner seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the January 2015 Check Detail report. The Board reviewed the January financial statements. Supervisor Dille motioned to approve all expenditures for the month of January and accept the Treasurer's Report. Supervisor Deardorff seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report along with the February calendar prior to the meeting. The Board reviewed the report and calendar. Supervisor Deardorff motioned to accept the Secretary's Report. Vice-chairman Woerner seconded. The motion carried unanimously.

Road Report and Sewer Report: Roadmaster Harbaugh submitted his formal road report prior to the meeting. Supervisor Deardorff mentioned that for an average three inch snow storm, winter road treatments average \$20 of material and one hour of labor per mile. Vice-chairman Woerner motioned to accept the Road Report. Supervisor Deardorff seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal sewer report prior to the meeting. He completed the annual inspection of the spray field lines and will email DEP and PAWC his inspection report. Supervisor Reamer motioned to accept the Sewer Report. Vice-chairman Woerner seconded. The motion carried unanimously.

Planning Commission Report: Draft Planning Commission minutes for January were distributed to the Board prior to the meeting. No action was needed by the Board of Supervisors. Currently the Planning Commission is reviewing the Land Development Plan for the Carmel Of Jesus, Mary, and Joseph Monastery. Regarding the Iron Springs Plaza Land Development Plan, Chairman Gordon stated that funding is being pursued by the Developer for infrastructure costs, and to satisfy the concerns of an adjacent property owner, the Developer is working with PennDot to leave the existing right of way on Iron Springs Road that will be relocated. The Developer would remove the road surface, plant grass and maintain the area per a maintenance agreement to protect PennDot and the Township.

Parks and Recreation Commission Report (PRC): Draft Parks and Recreation Commission minutes for January were distributed to the Board prior to the meeting. No action was needed by the Board of Supervisors. Members of the PRC attended a meeting hosted by Healthy Adams Bicycle/Pedestrian, Inc. and the Adams County Office of Planning and Development to discuss a trail feasibility study for the Grand History Trail. The Board discussed the proposed off-road, multi-use trail that would connect Gettysburg and Emmitsburg.

EMA Report: EMA Coordinator Wills submitted his formal report at the meeting. He stated that due to his age and health he will be resigning as EMA Coordinator at the end of 2015. He recommended that Richard (Sam) Ginn become EMA Coordinator in 2016. He also recommended that Sarah Ginn be appointed as a second Deputy EMA Coordinator so that in 2016 she can take over as Deputy. Supervisor Deardorff motioned to appoint Sarah Ginn as a second Deputy EMA Coordinator. Vice-chairman Woerner seconded. The motion carried unanimously. Vice-chairman Woerner motioned to accept the EMA Report. Supervisor Reamer seconded. The motion carried unanimously.

Fire Company Reports: Chairman Gordon went over the January activity report that was submitted by the Cashtown Community Fire Department. Cashtown responded to one call in the Township.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report for the month of January prior to the meeting. The Board reviewed the report and noted that one sign permit for 320 Carrolls Tract Road and two building permits for 950 Cold Springs Road and 2379 Mount Hope Road were issued in January. Vice-chairman Woerner motioned to accept the Zoning Officer's report. Supervisor Deardorff seconded. The motion carried unanimously.

Code Enforcement Officer's Report: No formal report was submitted for the meeting. Mr. Gardiner keeps the Board posted via regular emails.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): There was no report for either entity.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): There was no report for either entity.

Special Notices: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission - February 10, 2015
- Planning Commission - February 24, 2015
- Board of Supervisors Workshop - February 26, 2015
- Board of Supervisors - March 3, 2015

Adjournment: At 8:17 PM Supervisor Reamer motioned to adjourn the meeting. Vice-chairman Woerner seconded. The motion carried unanimously. At this time the Board entered into an Executive Session to discuss a personnel matter.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman