

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

April 5, 2016

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. It was noted that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Douglas Woerner, Coleen N. Reamer, LuAnn M. Dille, and J. Edward Deardorff.

Staff Present: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., and EMA Coordinator Richard (Sam) Ginn.

Public Present: Donald Wills, Jr.; Edward Fitzgerald; Bob Bennett; Jonathan Hahn; Danielle Ryan of the *Emmitsburg News Journal*; and John Messeder of the *Gettysburg Times*.

Approval of Agenda: The Board unanimously approved the Agenda.

Public Comment: Mr. Bennett brought to the Boards attention that the "Newman Road" sign is missing and asked that it be replaced. Mr. Fitzgerald stated that fence posts at the cemetery on Newman Road are rotted and need to be replaced. Both matters were noted and will be taken care of.

Approval of Minutes: Supervisor Dille motioned to approve the minutes of the March 1, 2016 Board of Supervisors Meeting. Vice-chairman Woerner seconded. The motion carried unanimously. Supervisor Reamer motioned to approve the minutes of the March 31, 2016 Board of Supervisors Workshop. Supervisor Dille seconded. The motion carried. Vice-chairman Woerner abstained as he was excused from the Workshop.

Old/New Business: Supervisor Deardorff motioned to approve a customary home occupation permit for small engine repair located at 2326 Iron Springs Road as recommended by the Township Zoning Officer. Vice-chairman Woerner seconded. The motion carried unanimously. Mr. Hahn left the meeting at 7:11 PM.

Solicitor's Report: Solicitor Battersby called for an Executive Session at 7:12 PM to discuss a legal matter that has been brought to his attention by the Township Sewage Enforcement Officer. The Board meeting was called back to order at 7:26 PM. Solicitor Battersby had no further report. Supervisor Reamer motioned to accept the Solicitor's Report. Vice-chairman Woerner seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:27 PM.

Old/New Business Cont'd: Supervisor Reamer motioned to advertise for adoption at the May 3rd Board of Supervisors meeting, Ordinance 2016-02: Governing Municipal Management of On-lot Sewage Disposal Facilities. Vice-chairman Woerner seconded. The motion carried unanimously. The full text of the proposed Ordinance, may be examined or obtained at the Township Office during regular business hours or on the Township website at hamiltonban.com. Adoption of this Ordinance is mandated by the Department of Environmental Services.

Supervisor Reamer motioned to adopt Resolution 2016-09: Designation of an Agent to execute the Agreement for Public Assistance Application and Financial Assistance for January 2016 Winter Storm Jonas. Vice-chairman Woerner seconded. The motion carried unanimously.

Supervisor Dille motioned to execute the PennDOT Permit Application for the April 23rd Fairfield Baseball Opening Day Parade. Vice-chairman Woerner seconded. The motion carried unanimously. The parade will run from 9:00 AM - 9:15 AM and will follow Beechwood Drive and Franklin Street from the Fairfield Area High School to the baseball field in Fairfield Borough.

Supervisor Deardorff motioned to put out to bid the summer road projects as presented by Roadmaster Harbaugh. Vice-chairman Woerner seconded. The motion carried unanimously. The bid is for the following: 1) 1,100 tons of FB modified scratch and leveling course, and 520 tons of FB modified wearing course to be used on Cold Springs Road from the 1900 block to the 2400 block; 2) 7,600 square yards of double oil and chip surface treatment to be used on Old Waynesboro Road; 3) 6,400 square yards of bituminous surface treatment to be used on Lightning and Rye Trails and (shortcut) Old Waynesboro Road; and 4) 31,000 square yards of single application oil and chip to be used on Cold Springs Road from railroad tracks to Dug Lane and from the 4400 block to the Township line, and on Baker Road. These projects are subject to change.

Supervisor Deardorff motioned to put out to bid aggregate and SuperPave. Vice-chairman Woerner seconded. The motion carried unanimously. The bid is for an estimated amount of 63,500 tons of various crushed aggregate and 1,600 tons of various SuperPave.

Supervisor Reamer motioned to donate an unused/old computer screen to the Fairfield Area Historical Society. Vice-chairman Woerner seconded. The motion carried unanimously. The computer screen was originally donated to the Township by Secretary/Treasurer Feiler.

Supervisor Reamer motioned to donate clean fill to Strawberry Hill Nature Preserve (SHNP) to assist with enlarging their parking lot, with SHNP loading and hauling the fill. Vice-chairman Woerner seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her report prior to the meeting along with the March 2016 Check Detail report. As there were no comments or questions for Secretary/Treasurer Feiler, Vice-chairman Woerner motioned to accept the Treasurer's Report and approve all the expenditures for the month of March. Supervisor Dille seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her report along with the April calendar prior to the meeting. The Board reviewed her report and calendar. Supervisor Dille motioned to accept the Secretary's Report as presented. Vice-chairman Woerner seconded. The motion carried unanimously.

Road/Sewer Report: Roadmaster Harbaugh submitted his Road Report prior to the meeting. He added that he contacted Lobar Associates to ask questions relating to their proposal for the Hickory Bridge Road bridge rehabilitation project concerning guiderail installation and DEP permitting. Lobar will get back to Roadmaster Harbaugh with the answers. Road Coordinator Deardorff went over the Road Department projects that will be completed in the next couple of

weeks which include pipe replacement on Cold Springs Road, re-establish shoulders on Baker Road, and fill in a large pot hole in Fountaindale with SuperPave. Supervisor Deardorff motioned to accept the Road Report. Vice-chairman Woerner seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his Sewer Report prior to the meeting. He stated that the connection of the Orrtanna Plant to the Franklin Plant may be completed by the end of the month. Once the connection is complete the two lagoons will be drained and cleaned. Supervisor Reamer motioned to accept the Sewer Report. Vice-chairman Woerner seconded. The motion carried unanimously.

Planning Commission Report: Draft Planning Commission meeting minutes for March were distributed to the Board prior to the Board meeting. Vice-chairman Woerner motioned to approve Resolution 2016-10: Resolution for Plan Revision for New Land Development for Carroll Valley Farm. Supervisor Reamer seconded. The motion carried. Supervisor Deardorff abstained as he is the Developer.

Parks and Recreation Commission Report (PRC): Draft PRC meeting minutes for March were distributed to the Board prior to the Board meeting. No action was needed.

EMA Report: There were no calls for the month of March. EMA Coordinator Ginn stated that he is working with the Fairfield Area School District on updating their Emergency Action Plan. He also recommended to the Board that the Township look into preparing Mutual Aid Agreements between neighboring Municipalities. Vice-chairman Woerner motioned to accept the EMA Report. Supervisor Deardorff seconded. The motion carried unanimously.

Fire Company Reports: Chairman Gordon went over the March activity reports that were submitted by Cashtown Community Fire Department and Fountaindale Volunteer Fire Department. Cashtown responded to two calls in the Township and Fountaindale responded to six calls in the Township. Vice-chairman Woerner motioned to accept the Fire Company Reports. Supervisor Deardorff seconded. The motion carried unanimously.

Zoning Officer's and Code Enforcement Officer's Reports: Mr. Wilbur Slothour submitted his formal report for the month of March prior to the meeting. One Zoning permit was issued at 2326 Iron Springs Road.

Mr. Tim McCauslin submitted his formal report for the month of March prior to the meeting. He responded to nuisance violations on Deist Lane, Iron Springs Road and Mount Hope Road. Supervisor Dille motioned to accept the Zoning Officer's and Code Enforcement Officer's Reports. Supervisor Deardorff seconded. The motion carried unanimously.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): At the March COG meeting there was a presentation by Ed Boito, Local Government Liaison for the Department of Environmental Protection and a discussion headed by Bicky Redman of the Adams County Office of Planning and Development, regarding e-recycling issues.

The ACATO May newsletter will be out the first week in May and the Mid-year Convention is scheduled for the morning of May 25th.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): No report was given as there were no meetings in March.

Special Notices:

- Top Soil Sale, Saturday, April 9th from 9:00 - 12:00 at the maintenance facility.
- 2016 Great American Cleanup of PA scheduled for Saturday, April 16, 2016.
- The Township Office will be closed the week of April 18 - 22, 2016.
- Fairfield Area Historical Society program "Schools of Fairfield's Past" on Wednesday, April 20th at 7:00 PM at the Fairfield Elementary School.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Notice of cancellations will be posted on the office door.

- Parks and Recreation Commission - April 13, 2016.
- Planning Commission - April 19, 2016.
- Municipal Authority - April 20, 2016 - CANCELLED
- Board of Supervisors Workshop - April 28, 2016.
- Board of Supervisors - May 3, 2016.

Adjournment: At 8:18 PM, Supervisor Dille motioned to adjourn the meeting. Vice-chairman Woerner seconded. The motion carried unanimously.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman