

## **Hamiltonban Township Board of Supervisors**

23 Carrolls Tract Road, Fairfield, PA 17320

Via: Startmeeting.com

Regular Meeting Minutes

May 4, 2021

**Board Meeting:** At 7:00 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

**Supervisors Present:** J. Edward Deardorff, Douglas Woerner, Coleen Reamer. Via Startmeeting Robert L. Gordon. David B. Martin was absent.

**Staff/Consultants:** Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson, Roadmaster Ray Herr.

**Public:** Via Startmeeting.com none announced themselves: Richard Fulton and Clifford Frost. Nicholas Kalathas arrived at 7:15 PM.

**Approval of the Agenda:** Vice-Chairman Woerner motioned to approve agenda. Supervisor Reamer seconded. The motion carried unanimously.

**Public Comment:** Nicholas Kalathas, 1661 Cold Springs Road asked that the Supervisors reinstate his subdivision plans as he had not authorized his developer to withdraw plans. Solicitor explained that all notifications were sent to him and it was his responsibility to know what his agent was doing. Nick said he met with Fred Heerbrandt, Township Engineer and was told he had to submit new plans, but with zoning changes he could not make ten acre lots. Supervisors discussed and told him they would investigate. He left the meeting at 7:30 PM.

**Approval of the Minutes:** Vice-Chairman Woerner motioned to approve the April 20, 2021, Board of Supervisors Meeting and Hearing. Chairman Deardorff seconded. The motion carried unanimously.

**Solicitor's Report:** Solicitor Battersby stated the ads for the hearing on May 19, 2021 for the Ordinances for Codification have been prepared and approved. Secretary stated ads will appear in tomorrow's paper.

Vice-Chairman Woerner motioned to approve the Solicitors Report. Supervisor Reamer seconded. The motion carried. Solicitor left the meeting at 7:50 PM.

### **Road Report:**

Streetlights tabled.

Roadmaster Herr said resident Tony Fredrikis, Rum Trail asked if the Township could re-route ditch as it is washing out his property. Roadmaster Herr said they would look into, and suggested to dig out the turn, stone and blacktop to fix this problem area later in the year.

Roadmaster Herr said they will need extra flaggers for road projects and Liberty Township has offered to assist if Township reciprocates. Board consensus okay. Supervisor Reamer to investigate flagger classed for training and certification of Road Department employees.

Roadmaster said office parking lot will have to be resealed as spots missed. They will do again this weekend and follow up with line painting on Monday or Tuesday of next week.

Roadmaster Herr said tires are needed on both 550 trucks. He provided quotes for Mar-Bar Tire Service \$3,546/00 and STTC Service Tire for \$3,012.00. Board consensus to buy lowest costs.

Roadmaster Herr said that a pipe will need replaced on Bullfrog Road prior to sealcoating. Chairman Deardorff said to make sure ditch on right side of road for drainage. Roadmaster said the area which has spring will be repaired before sealcoating.

Chairman Deardorff reported tree down across creek at Swamp Creek and concerned if not removed that it may cause flooding in that area. Roadmaster Herr said he would look into.

Roadmaster Herr reported work has been done on Old Waynesboro Road and Mt. Hope.

Roadmaster asked about vacation hours from 2020. Board consensus to approve three days for Roadmaster and four days for Secretary to carry over for use in 2021. Secretary Garretson stated she will use May 18 and 28 as vacation. Chairman Deardorff motioned to approve

Vice-Chairman Woerner motioned to approve the Roadmaster report. Supervisor Reamer seconded. The motion carried unanimously.

**Treasurer's Report and Formal Approval of all Expenditures for the Month:** Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in the packets prior to the meeting. Supervisor Gordon motioned to accept the Treasurers Report and approve all expenditures for the month. Supervisor Reamer seconded. The motion carried unanimously.

**Secretary's Report:** Secretary's Report. Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in their packets. Vice-Chairman Woerner motioned to accept the Secretary's Report. Supervisor Reamer seconded. The motion carried unanimously.

Discussion on quotes for fire extinguisher inspection. Supervisor Reamer motioned to accept Kint Corp at a cost of \$4.25 per unit plus a \$36.00 service call fee. Vice-Chairman Woerner seconded. The motion carried unanimously.

Secretary Garretson provided an update on septic pumping and inspection for all districts. She stated two property owners in District II which have been cited still have not complied with Ordinance as she has not received reports. Board stated Code Officer should follow up and automatically cite if they do not comply.

Secretary Garretson confirmed Gettysburg National Golf committee is meeting at 4PM on May 25<sup>th</sup>.

### **Old/New Business**

Discussion by Board of request for traffic study on Carrolls Tract Road due to speeding by resident of Fairfield Borough. Solicitor Battersby asked if PennDOT could do traffic count and speed study. It was decided to take no action at this time.

Supervisor Reamer said she would be attending Waste Contract meeting tomorrow.

Brief discussion on PSATS Conference webinars which Supervisors Gordon and Reamer will attend.

### **Planning Commission Report:**

Supervisor Gordon motioned to submit the Zoning Amendment re: Commercial District as presented to Township Engineer and Adams County Office of Planning and Development for review. Vice-Chairman Woerner seconded. The motion carried unanimously.

Chairman Deardorff motioned to approve the May 6<sup>th</sup> webinar with PMPEI for Planning Commission members Cal Bream and Sherry Rogers-Frost at a cost of \$25 each. Supervisor Gordon seconded. The motion carried unanimously.

**Zoning Officer's Report and Code Enforcement Officer's Report:** Supervisor Gordon motioned to approve the April report for Zoning Officer which showed 8 inspections, and 1 zoning and 1 well permit, and the April Code Officer's report. Vice-Chairman Woerner seconded. The motion carried unanimously.

**Joint Parks and Recreation Commission Report:** Supervisor Reamer said new fiber for playground delivered and Roadmaster was able to help spread with equipment. The bridge has been completed except for ADA handrails.

**FREMA Report.** Secretary Garretson said new meeting time is now 6:00 PM. Board of Supervisors required to have NIMS training, and Fairfield School District as Red Cross Shelter will allow service animals only. Supervisor Gordon stated a committee, which is not FREMA, is working on September 11<sup>th</sup> event.

**Fire Company Reports:** Supervisor Gordon reported Cashtown Fire Co had 22 calls with 1 in Township, also provided quarterly financials; Fairfield Fire Co for March had 26 calls, 60 YTD, with 7 in township; Fountaindale Fire Co March report had 10 calls with 5 in township, and South Mountain Fire Co provides quarterly reports.

**Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO):** Supervisor Reamer said COG met via Zoom. ACATO report none.

**York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC):** None.

**Pennsylvania State Police Report.** Supervisor Gordon said March report showed 47 calls with 17 school checks.

**Special Notices:**

**Public Comment:** None.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Parks and Recreation Commission – May 11, 2021
- Hearing Codification Ordinances – May 19, 2021 6:30 PM
- Board of Supervisors Meeting – May 19, 2021
- Planning Commission - May 25, 2021
- Board of Supervisors Meeting – June 1, 2021

**Adjournment:** Vice-Chairman Woerner motioned to adjourn at 7:59 PM. Seconded by Supervisor Reamer. The motion carried unanimously.

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Nina Garretson  
Secretary/Treasurer

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J. Edward Deardorff  
Chairman