

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

October 7, 2014

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Coleen N. Reamer, Doug Woerner, J. Edward Deardorff and LuAnn M. Dille.

Staff: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, and Roadmaster John A. Harbaugh, Jr.

Public: Eileen Grenell of the Center for Youth and Community Development, Camery Brown, Samantha Ford, Bruce Strasbaugh of the Cashtown Fire Department, Kenneth Nicholls, Rick Fulton of the *Emmitsburg News Journal*, and arriving at 7:49 PM Nick Myers.

Approval of the Agenda: The Board unanimously approved the agenda.

Public Comment: Eileen Grenell, Substance Abuse Prevention Specialist introduced Camery Brown and Samantha Ford who are students at the Fairfield High School and members of the Collaborating for Youth, Youth Coalition. The Youth Coalition submitted an application for the 2014 Youth Award Contest sponsored by the Pennsylvania State Association of Township Supervisors (PSATS). Ms. Brown and Ms. Ford presented the Board a video that they helped create entitled "Who's Looking Out For Me" and spoke of their Positive Message Campaign that the Coalition is promoting. The Positive Message Campaign was part of the application submitted for the PSATS Youth Award. Vice-chairman Reamer announced that the Fairfield High School Collaborating for Youth Coalition was chosen as a winner of the Youth Award and that the members of the Coalition, which includes Camery Brown, Samantha Ford, Annie Roberts and Madie Sites, will receive a \$500 cash prize and a framed certificate. The award will be presented to the Coalition during the annual convention of the Adams County Association of Township Officials on November 12th. Ms. Grenell, Ms. Brown and Ms. Ford left the meeting at 7:16 PM.

Mr. Strasbaugh submitted a thank you letter to the Board for the Township's \$2,500 contribution towards the purchase of the Cashtown Community Fire Department's tanker.

Approval of the Minutes: Supervisor Woerner motioned to approve the September 2, 2014 Board of Supervisors Meeting Minutes. Supervisor Deardorff seconded. The motion carried. Supervisor Woerner motioned to approve the September 25, 2014 Board of Supervisors Workshop Meeting Minutes. Supervisor Deardorff seconded. The motion carried unanimously. There was an executive session after the Workshop to discuss a legal matter.

Solicitor's Report: Solicitor Battersby presented his formal report at the meeting. He stated that, as requested by the Board, he sent a letter to Juanita K. Larmer stating that she needs to turn in the two active duty badges that she has before the Board will issue her a retirement badge. As a result of the letter sent, Solicitor Battersby received a letter from Ms. Larmer's Attorney stating that she will not return the active duty badges. Solicitor Battersby stated that there is no law on the books stating that a retirement badge must be issued. As recommended by the Solicitor, Chairman Gordon motioned to rescind LuAnn Dille's motion of August 5th which was, *Supervisor Dille motioned to purchase for retired Police Officer Juanita K. Larmer a retirement badge at a reasonable cost and to update her letter of recommendation stating her retirement. Supervisor Deardorff seconded. The motion carried unanimously.* Supervisor Deardorff seconded. The motion carried unanimously. Solicitor Battersby will send a letter to Ms. Larmer's attorney stating the motion.

There was a discussion regarding the status of the Orrtanna Treatment Plant and the sale to Pennsylvania American Water Company. Solicitor Battersby is preparing for the closing which has been rescheduled for November 2, 2014. He and Vice-chairman Reamer are meeting with State Representative Dan Moul and Senator Alloway to discuss how to resolve the dispute between the Township and the Commonwealth Financing Authority (CFA) on what qualifies as a reimbursable expense per the H2O Grant Agreement.

Supervisor Woerner motioned to accept the Solicitor's Report. Vice-chairman Reamer seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:32 PM.

New Business: Vice-chairman Reamer motioned to have C.S. Davidson, Inc. prepare the NPDES Permit Application renewal paperwork for the Maintenance Facility at 4020 Bullfrog Road. Supervisor Deardorff seconded. The motion carried unanimously.

Supervisor Woerner motioned to approve the Application for Payment from LoBar Associates in the amount of \$67,695 for the Gum Springs Road bridge project. Supervisor Deardorff seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to approve the Box Alarm Card Review for South Mountain Volunteer Fire and Ambulance Department. Supervisor Woerner seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to distribute the Volunteer Fire Relief Association funds to Fountaindale Volunteer Fire Company, Fairfield Fire & EMS, South Mountain Volunteer Fire Department and the Cashtown Community Fire Department. The departments will receive 50%, 30%, 10% and 10%, respectively. Supervisor Woerner seconded. The motion carried unanimously.

Supervisor Woerner motioned to have Secretary/Treasurer Feiler write a letter to PennDOT requesting approval to put up two "School Bus Stop Ahead" signs on Waynesboro Pike near Harbaugh Valley Road and the Blue Ridge Sportsmen's Club. Supervisor Deardorff seconded. The motion carried unanimously.

Mr. Fulton left the meeting at 7:40 PM.

Chairman Gordon motioned to observe Halloween on Friday, October 31st from 6:00 to 8:00 PM. Supervisor Deardorff seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month:

Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the September 2014 Check Detail Report. The Board reviewed the September Financial Statements. Chairman Gordon motioned to send a delinquent sewer account to the Solicitor for collection. Supervisor Woerner seconded. The motion carried unanimously. Supervisor Woerner motioned to approve all expenditures for the month of September and accept the Treasurer's Report. Vice-chairman Reamer seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report along with the September calendar prior to the meeting. The Board reviewed the report and calendar. Vice-chairman Reamer motioned to accept the Secretary's Report. Supervisor Deardorff seconded. The motion carried unanimously.

Road Report and Sewer Report: Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. He added the following: 1) that he has some concerns regarding the after-market parts that were put on the F-550, the Board advised Roadmaster Harbaugh to contact Keystone Ford and have them take care of any problems that he may have with the truck; and 2) it was decided that a road crew member will follow Alpha Space Control when they do the line painting to ensure the safety of motorists. Supervisor Deardorff motioned to accept the Road Report. Supervisor Woerner seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. He added that he began draining down lagoon #2 in preparation for pumping and cleaning. Supervisor Deardorff motioned to accept the Sewer Report. Vice-chairman Reamer seconded. The motion carried unanimously.

Planning Commission Report: Draft Planning Commission minutes for September were distributed to the Board prior to the meeting. No action was needed.

Recreation and Parks Commission (RPC) Report: Draft RPC minutes for September were distributed to the Board prior to the meeting. Vice-chairman Reamer motioned to accept with regret Alan Patterson's resignation from the RPC. Supervisor Deardorff seconded. The motion carried unanimously. Vice-chairman Reamer motioned to appoint Maggie Travis to the RPC with a term expiring December 2014. Supervisor Deardorff seconded. The motion carried unanimously. At the October 8th RPC meeting, the Commission will present their vision of the Township Park to the Board.

EMA Report: No report submitted.

Fire Company Reports: Chairman Gordon went over the September activity reports that were submitted by the Cashtown Community Fire Department and the South Mountain Fire and Ambulance Department. Cashtown responded to two calls in the Township and South Mountain did not respond to any calls in the Township.

Zoning Officer's Report: Mr. Slothour submitted his formal report for the month of September prior to the meeting. There was one Well Permit issued for 42 Haines Lane, two Zoning Permits issued for 320 Zoo Road and 1781 Mount Hope Road and two Building Permits issued for 3175 Cold Springs Road and 96 Hickory Bridge Road. Supervisor Woerner motioned to accept the Zoning Officer's report. Vice-chairman Reamer seconded. The motion carried unanimously.

Code Enforcement Officer's Report: Mr. Gardiner submitted his formal report for the month of September prior to the meeting. The two properties on Water Street and one on Mount Hope Road that were in violation of the Nuisance Ordinance last month have been cleared as of September 9th. The Board would like the to have Mr. Gardiner re-check one property on Water Street for further non-compliance with the Nuisance Ordinance. Vice-chairman Reamer motioned to accept the Code Enforcement Officer's Report. Supervisor Woerner seconded. The motion carried unanimously.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): The COG meets the fourth Thursday of each month. At the next COG meeting the Adams County Collaboration Committee will discuss their project of standardizing all municipal definitions.

The annual ACATO Convention is November 12th.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): The YATB 2015 Budget was distributed and it will be voted on at the next YATB meeting.

There was no report for the ACTCC.

Special Notices: Halloween will be observed on Friday, October 31st from 6:00 to 8:00 PM.

Election Day is November 4, 2014.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission - October 8, 2014
- Municipal Authority - October 15, 2014
- Planning Commission - October 28, 2014
- Board of Supervisors Workshop - October 30, 2014
- Board of Supervisors - November 5, 2014

Adjournment: At 8:23 PM Supervisor Woerner motioned to adjourn the meeting. Supervisor Deardorff seconded. The motion carried unanimously. At this time the Board entered into an executive session to discuss a legal matter.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman