

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Budget Workshop
Via platform Startmeeting.com
August 17, 2021

At 6:15 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Robert L. Gordon, Coleen Reamer and David B. Martin. Douglas Woerner excused.

Staff Present: Secretary/Treasurer Nina Garretson and Roadmaster Ray Herr.

Public Present: Cliff Frost jointed meeting via Startmeeting.com at 6:52pm

Public Comment: None

Discussion: Discussion began with income of General Fund. Secretary Garretson said another ARPA payment will be received for item 352.530. Supervisor Reamer stated the Dirt & Gravel line 354.040 should be moved to \$0. Supervisor Reamer stated no change needed for 361.340 Zoning Hearing Fees. The Sewage Permits SEO line was lowered to \$7,000.00.

Supervisor Reamer stated that a tax increase may be necessary as the Township cannot continue to draw down Capital Reserve Funds to balance budgets. She stated a one mill increase would generate \$242,706.00. Discussion ensued as to whether a quarter mill for 2022 year and another the following year, or to do a half mill.

Roadmaster Herr stated seal coating for this year will increase approximately \$7,500, as measurements were not correct. He spoke with Solicitor who approved the increase. He will have estimates for next meeting on projects for State Liquid Fuels for 2022.

Roadmaster Herr stated he shared quotes for replacement of 06 Peterbilt. Board said replacement would be in the 2023 budget.

Supervisor Reamer hopes to have estimates from KPN and once received review of Capital Improvements. She said the water issues at entrance to 31 Carrolls Tract Road has been resolved so that can be taken off of 2022. Supervisor Martin stated the shop needs more storage area for equipment so that it doesn't sit out in the elements. Supervisor Reamer will obtain quotes.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA, unless noted otherwise and via Startmeeting.com. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door and website.

- Planning Commission August 24, 2021
- Board of Supervisors Budget Workshop – September 7, 2021 at 6:00 PM
- Board of Supervisors Meeting – September 7, 2021
- Parks and Recreation Commission – September 14, 2021
- Board of Supervisors Budget Workshop – September 21, 2021 at 6:00 PM
- Board of Supervisors Meeting – September 21, 2021

Adjournment: Supervisor Gordon motioned to adjourn at 6:58 PM. Seconded by Supervisor Reamer. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Via: Startmeeting.com

Regular Meeting Minutes

August 17, 2021

Board Meeting: At 7:00 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

Supervisors Present: J. Edward Deardorff, Robert L. Gordon, David B. Martin and Coleen Reamer. Douglas Woerner was excused.

Staff/Consultants: Roadmaster Ray Herr, Secretary/Treasurer Nina Garretson and Solicitor Matthew Battersby

Public: Robert and Rebecca Kraft. Via Startmeeting: Cliff Frost, 103 Mt Hope Rd on a recorded line.

Approval of the Agenda: Supervisor Gordon motioned to approve agenda. Supervisor Reamer seconded. The motion carried unanimously.

Public Comment: Robert and Rebecca Kraft, 455 Moritz Road asked about the drainage issues along Moritz Road. Chairman Deardorff informed them the Township would have Engineer investigate and give recommendations regarding stormwater. Roadmaster Herr told them they were preparing to replace pipe but will wait for recommendations from engineer. Chairman Deardorff stated it will take a few weeks to get report and Roadmaster Herr will contact them with findings. Kraft's left at 7:09 pm.

Approval of the Minutes: Supervisor Reamer motioned to approve the August 3, 2021 Board of Supervisors Meeting. Supervisor Gordon seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby reported the property owner at 1977 Mt Hope Road has received notification that the septic system in the Township's Right of Way must be moved.

Discussion regarding septic hauler paperwork deadline. Solicitor Battersby suggested the deadline for pumping and inspection be changed as most residents follow calendar year. Chairman Deardorff motion to change septic pumping and inspection from current July 1 to June 30, amend to January 1st to September 30th beginning with the next cycle after District IV, which was just notified. Supervisor Gordon seconded. The motion carried unanimously.

Board asked about issues with violations at 4325 Fairfield Road. Solicitor said he would follow up with Zoning and Code Officers.

Road Report:

Streetlights tabled.

Brief discussion on Kiel driveway on Moritz Road and water issues. Supervisor Gordon said this should be addressed with the Engineers recommendations on stormwater. (See above public comment)

Roadmaster Herr said line painting to be done next week weather permitting.

Roadmaster Herr distributed truck and up fit quotes to Board. No further discussion or questions.

Roadmaster Herr said meeting held with KPN/Lobar and Pennoni, and presented Pennoni proposal for separate engineering design, with work to be done by KPN/Lobar on separate contract for work on Mt. Hope Road. Bridge Project. Pennoni proposal given to Solicitor for review.

Roadmaster Herr said Township has enough winter supplies for several storms and should last until January 2022.

Supervisor Reamer motioned to approve Roadmaster's Report. Supervisor Martin seconded. The motion carried unanimously.

Secretary/Treasurer's Report: Secretary Garretson gave her financial report to the Board prior to the meeting.

Supervisor Gordon motioned to approve payment of \$7,500 to Zelenkofske Axelrod LLC with half to be paid this year and one-half next year per contract. Supervisor Martin seconded. The motion carried unanimously.

Budget 2021 amendments tabled until next meeting.

Chairman Deardorff motioned to accept the Secretary/Treasurers Report. Supervisor Reamer seconded. The motion carried. unanimously.

Old/New Business:

Supervisor Gordon motioned to approve the Joint Parks & Recreation Commission's request for GoFundMe page. Supervisor Martin seconded. The motion carried unanimously.

Chairman Deardorff motioned to approve vendor sales of hats, shirts, books, and like items by the Thaddeus Stevens Society at their event to be held October 10, 2021 at the Hamiltonban Community Park. Supervisor Gordon seconded. The motion carried unanimously

Chairman Deardorff motioned to approve extension request for 52 Corsa Lane – McDanell until October 22, 2021 for septic pumping and inspection. Supervisor Gordon seconded. The motion carried unanimously.

Chairman Deardorff motioned to deny the excusal request for 1503 Iron Springs Road – Dick. Supervisor Reamer suggested that the property owner remove outhouse. Supervisor Martin seconded. The motion carried unanimously.

Discussion items:

Supervisor Reamer said she will work with Township Engineer for verbiage to make adjustment of width of cartway to 16 feet, so it agrees with SALDO.

Board discussion regarding complaint policy. Board consensus agreed no investigation or action unless paperwork is completed and signed by complainant.

Special Notices: Invitation to 9/11/ Memorial Committee event. Supervisor Gordon serves on committee and will attend.

Chairman Deardorff to attend Bridge dedication at 5pm at Hamiltonban Community Park for August 22nd Supervisor Gordon is unable to attend.

Public Comment: None

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- Zoning Hearing Board – August 25, 2021.
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- Board of Supervisors Budget Workshop – September 21, 2021 at 6:00 PM
- Board of Supervisors Meeting – September 21, 2021

Adjournment: Supervisor Reamer motioned to adjourn at 8:00 PM. Seconded by Supervisor Martin. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman