

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

August 7, 2018

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, LuAnn M. Dille, David B. Martin and Robert Gordon.

Staff: Secretary/Treasurer Nina Garretson.

Public: John Messeder of the *Gettysburg Times*, Cliff Frost, Sherry Frost, Duane William, Joe Painter, Deanna Painter, Deanna Hyser, Patrick Hyser, Kim Patrono, and Bob Sharrah. Those who did not sign in but were present: Mike Pue, George Harbaugh, John Brunner, Maurice Brown, Mr. and Mrs. Hamil and others.

Approval of the Agenda: Board approved with the addition on motion for repair of backhoe.

Public Comment: Bob Sharrah of Sharrah Design Group presented revised plans to the Board of Supervisors for 310 Knox Road - Paul F & Patricia L. Wolfe Subdivision. He stated he felt he has addressed all the comments and recommendations. The plans have to be approved by Hamiltonban, as well as Highland Township. Supervisor Dille motioned to approve the plan based on the recommendation of the Planning Commission and that the conditions that Wm. F. Hill & Associates and Adams County Office of Planning and Development were addressed. Supervisor Gordon seconded. The motion carried. Bob Sharrah left the meeting at 7:05 PM.

Kim Patrono of Apple Leaf Abstracting addressed the Board regarding the Al Dente Subdivision and the private driveway issues. He introduced all property owners of Lot 2, Hyser's and Painter's, and prospective buyers of Lot 3, the Hamil's, along with the real estate agent. He stated a new agreement has been drawn up for Lot 3 which states the new owners would take full financial responsibility for the private drive. The Hysers and Painters said they have the new agreement, but a draft has not been sent to the Township for review. Both Lot 2 owners stated they were blind sided by the agreement and driveway application draft, and are opposed to it as they have access off of Five Forks and do not plan to build on Lot 2. Chairman/Supervisor Deardorff stated the issue is tabled until the Township Solicitor can investigate.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the minutes of the June 25, 2018 Joint Workshop of Board of Supervisors and Planning Commission; July 3, 2018 Board of Supervisors Meeting; and the July 26, 2018 Board of Supervisors Workshop Meeting. Supervisor Dille seconded. The motion carried.

Solicitors Report: Solicitor Battersby excused.

Road Report: Roadmaster Herr's July report was received by the Board in their Board packets. Road Coordinator Supervisor Chairman Deardorff reported the Road Department worked to complete emergency road repairs from storm, prepared Gum Springs Road with ditch lines and put in drain for spring; worked with EMA Coordinator on damage report; met with Deb Musselman on Low Volume Road Grant for Hickory Bridge, which the bridge is to begin on August 13th; continue mowing; and regular maintenance on all trucks and equipment.

Supervisor Dille motioned to approve the request from the Transportation Office of Fairfield School District for the Township to install two bus turn around signs on Cold Springs Rd at Bruner Lane for safety. Chairman Deardorff amended the motion to state the Township would purchase the signs. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Supervisor Gordon motioned to apply for the Low Volume Road Grant for Hickory Bridge Road due by September 1st. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Vice-Chairman Woerner motioned to purchase truck tires before winter from STTC Service Tire for the 06 Peterbilt and F550 at the cost of approximately \$2,500.00. Supervisor Martin seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve the backhoe repair with Cleveland Brothers CAT at an estimated cost of \$5,900.00. Supervisor Gordon seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her formal report prior to the meeting for the Board of Supervisors review along with the July 2018 financial statements for all accounts. Vice-Chairman Woerner motioned to approve all expenditures for the month and accept the Treasurer's Report. Supervisor Dille seconded. The motion carried unanimously.

Supervisor Dille motioned approve sending the Treasurer to PSATS training on August 14, 2018 at a cost of \$35.00 in Franklin County. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Martin motioned to approve a \$1.00 per hour pay raise for part-time road worker Richard Wivell effective immediately with the next payroll. Supervisor Gordon seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Garretson submitted her formal report prior to the meeting. Supervisor Dille motioned to accept the Secretary's Report. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

New Business: Supervisor Gordon motioned to accept the resignations of Laura Morgan from the Joint Parks & Recreation Commission and Eugene Starbuck from the Planning Commission. Both were recognized by the Board for their years of service to the Township. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Vice-Chairman Woerner motioned to accept the bid of \$11,430.00 for placing 2,000 feet of blacktop on Gum Springs Road, and the building up of blacktop on Bullfrog Road at Route 116

for \$1,850.00. Chairman/Supervisor Deardorff seconded. Supervisor Dille opposed. The motion carried.

Supervisor Dille motioned to approve excusal request for 30 day extension for septic pumping submitted for 2755 Cold Springs Road. Supervisor Gordon seconded. The motion carried unanimously.

Chairman/Supervisor Deardorff motioned to deny excusal request for septic pumping submitted 190 Tract Road per the Sewer Enforcement Officer (SEO) recommendation to keep them on the Township's Districts schedule. Seconded by Supervisor Gordon. The motion carried unanimously.

Supervisor Dille motioned grant excusal request for septic pumping submitted 145 Swamp Creek Lane until the next pumping cycle at which time they must bring their system into compliance. Seconded by Supervisor Gordon. The motion carried unanimously.

Supervisor Gordon motioned to approve excusal request for 90 day extension for septic pumping submitted 2711 Cold Springs Rd. Seconded by Supervisor Deardorff. The motion carried.

Supervisor Dille motioned to adopt the Hamiltonban Township Personnel Policy as amended, effective immediately. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to send out Request for Proposals for 2018 Auditors. Vice-Chairman Woerner seconded. The motion carried unanimously.

Planning Commission Report: Draft Planning Commission minutes for July were distributed to the Board prior to the meeting.

Joint Parks and Recreation Commission Report: Draft Joint Parks and Recreation Commission minutes for July were distributed to the Board prior to the meeting. Supervisor Gordon motioned to approve the electric service quote for the Hamiltonban Community Park of \$5,05400 from Ketterman Electrical Services which will be a shared cost. Vice-Chairman Woerner seconded. The motion carried unanimously.

EMA Report: Supervisor Gordon motioned to adopt Resolution 2018-10 for Declaration of Disaster Emergency. Seconded by Vice-Chairman Woerner. The motion carried unanimously. Sherry Frost asked about stormwater, to which Chairman/Supervisor Deardorff stated pipes, bridges and dam at El Vista were clogged up. The Township is working on per Supervisor Gordon. He said Adams County is working on a study with DEP regarding Chesapeake Bay and that FEMA had new draft flood maps which the Township will be working on.

Fire Company Reports: None

Zoning Officer's Report and Code Enforcement Officer's Report: Zoning Officer submitted a formal report for the month of July prior to the meeting, and included the Code Enforcement Officer's report. Vice-Chairman Woerner motioned to accept the Zoning Officer's and Code Officer's reports. Supervisor Dille seconded. The motion carried.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Gordon reported he missed last meeting due to the flooding, but discussed around HR291, Comcast franchise, and Community Media-PEG Channel. ACATO held the Secretaries luncheon meeting, which Secretary Garretson attended, discuss regarding UCC inspectors.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Dille reported opposing the bill to change the collection of Earned Income Tax, which the State wants to collect. YATB cost at the local level is 2% whereas if with the State it will be considerably more. Supervisor Dille motioned to adopt Resolution 2018-11 Opposition to HR291. Supervisor Gordon seconded. The motion carried unanimously.

Pennsylvania State Police Report. Supervisor Gordon reported 29 calls during July.

Special Notices: none.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA unless otherwise noted. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission - August 14, 2018.
- Planning Commission - August 28, 2018.
- Board of Supervisors Workshop - August 30, 2018.
- Board of Supervisors Meeting September 4, 2018

Public Comment: none

Adjournment: At 8:00 PM Vice-Chairman Woerner motioned to adjourn the meeting. Supervisor Gordon seconded. The motion carried.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman