

**Hamiltonban Township and Fairfield Borough, Adams County, PA**  
**Joint Parks and Recreation Commission (JPRC)**  
**Minutes of Tuesday, March 8, 2022**

**Regular Meeting:**

**1. Call to Order:** 7:06PM run by Terry Scripture

Attending in Person: Rob Olyphant; Commission Treasurer, Dean Thomas; Commission member, Coleen Reamer; Twp Supervisor and Park Liaison

Attending by Phone: Terry Scripture; Commission Vice-President, John Strahler; Commission President, Nina Garretson; Twp Secretary, Bob Gordon; Public, Matt Inskip; Commission Secretary (joined late)

**2. Approval of Agenda:** 1<sup>st</sup> John, 2<sup>nd</sup> Rob Motioned passed

**3. Approval of Minutes from February 8, 2022:** 1<sup>st</sup> John 2<sup>nd</sup> Terry Motion passed

**4. Public Comment:** Bob Gordon thanked everyone for being there.

**5. Treasurer's Report:** Parks & Recreation General Fund balance was \$25,893.59 as of 1/28/2022.

Interest gained of \$0.99 and deposit of \$2,500.00 from Adams Electric Co-Op. Nina prepared a thank you note for Adams Electric, Terry to send it out.

Motion to Approve: 1<sup>st</sup> Dean, 2<sup>nd</sup> John All approved

**6. Old Business:**

A. **Grants Updates:** Coleen will address later in the meeting during new business on the agenda Gordian/Clark contractors quote.

B. **Kite Day:** Kite day is April 23, 2022. Members will meet early on kite day prior to the events start to set up/prepare for the activities. All agreed that providing lunch of hot dogs, chips and water was received well last year and will do so again this year. Terry will provide a case of water, Rob will provide the chips, Coleen and John will work out the hot dogs and buns. Hot dogs will be cooked in a crock pot. Kite kits to be handed out in addition to kids bringing their own kites. Terry has event posted on Facebook, Coleen will put on the Township board closer to the event. Discussed getting a Kite Day banner to put up at the park. John would like to write up an article for newspaper and have the event advertised.

C. **Work Day:** The park is in pretty good shape at the present time. No formal work day has been scheduled as of yet, more discussion at next meeting. Members may just clean plaques and history panels as well as bring toys out of shed as they are at the park. John has an arborist he is in contact with that will come to prune the trees. The meadow was discussed and the topic of the seminar offered by PennState that Coleen sent out to members. John will look into the seminar as it has a section on maintenance of wildflower meadows that could prove to be helpful.

D. **Fairfield Community Vacation Bible School- sign/decorations:** Nina relayed that the VBS group would like to leave up the banner and possibly decorations for the days that they will be utilizing the pavilion and park in the evenings. A vote was taken and all agreed that the banner was fine to be left up, it is good advertisement for the park. By mid May a notice should be put up to let the public know that the pavilion will be occupied for the times that VBS is being held.

**7. New Business:**

A. **Gordian/Clark Contractors quote:** Commission reviewed the quote and all pricing was substantially higher than anticipated. The commission plans to meet and "dissect" the bids in order to make sense of. There were a few items like stone that were supposed to be left out of the bid and were not. The hope is to get a better understanding of the bid so it can be decided if the commission should

try to work with Gordian/Clark and shave things down or try to find another contractor. Trying to find another contractor would involve a significant amount of engineering cost with no guaranteed result.

**8. “Good For the Cause”:** John thanked Terry for running the meeting. John and Rob are still lining up musicians for Music in the Park.

**9. Township Meetings:** The following upcoming meetings will be held at the Township Office at 23 Carrolls Tract Rd at the local prevailing time of 7:00 PM unless otherwise noted. Due to limited seating the meeting will also be held via platform Startmeeting.com. Cancellations are posted at the Township office. Meeting date or changes in the schedule are advertised in local paper.

- \* Board of Supervisors Meeting- March 15, 2022

- \* Planning Commission- March 22, 2022

- \* Board of Supervisors Meeting- April 5, 2022

- \* Parks and Recreation Commission- April 12, 2022

**Adjourn Time:** 7:44PM 1<sup>st</sup> Matt, 2<sup>nd</sup> Terry Motion passed

Submitted by: Matthew Inskip